

MINUTES

REGULAR BOARD MEETING KEANSBURG BOARD OF EDUCATION JOSEPH R. BOLGER MIDDLE SCHOOL AUDITORIUM DECEMBER 13, 2022 - 7:00 P.M.

CALL TO ORDER Michael Mankowski, President, called the Regular Meeting to order at 7:02p.m.

MEMBERS PRESENT Brooke Clayton (arrived 7:24), Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski

MEMBERS ABSENT NONE

OTHERS PRESENT Kathleen O'Hare, Superintendent, Michael Sette, Assistant to the Business Administrator/Board Secretary, and John O Bennett, Attorney, District Administration

PLEDGE OF ALLEGIANCE Michael Mankowski, Board President, led the Pledge of Allegiance. Mr. Mankowski pointed out the emergency exits and where the agendas can be found in the back of the room and online.

RECOGNITION - STUDENT - Daniel Luedeke, a member of the Civil Air Patrol.

STUDENT REPRESENTATIVE REPORTS - See Video

PRESENTATIONS - HIB PRESENTATION - John Bird

COMMITTEE REPORTS - None at this time

COMMENTS AND QUESTIONS RELATING TO BOARD AGENDA ITEMS- None

EXECUTIVE SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

- (1) Legal matters
- (2) _____
- (3) _____

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It is anticipated that the length of time of this executive session will be 30 minutes and that action will not be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

MOTION BY: Matthew Kitchen

SECONDED BY: Patricia Frizell

IN: 7:24 pm OUT: 8:02 pm

APPROVAL OF EXECUTIVE SESSION	
MOVED BY:	Kenneth Cook
SECONDED BY:	Matthew Kitchen
AYE:	Brooke Clayton (arrived 7:24), Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, (left Exec. Session 7:59), Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
NAY:	
ABSTAIN:	

APPROVAL OF MINUTES

RESOLVED, that the minutes of the following meeting be approved as submitted:

MEETING	DATE
REGULAR MEETING	November 15, 2022
EXECUTIVE SESSION	October 18, 2022

APPROVAL OF MINUTES	
MOVED BY	Gregory Siciliano
SECONDED BY	Matthew Kitchen
AYE	Brooke Clayton, Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelahe-Moran, Gregory Siciliano and Michael Mankowski
NAY	
ABSTAIN	

The Superintendent of Schools recommends positive action on the following items:

PERSONNEL:

1. RETIREMENT-DISTRICT

Approve the following retirements, as submitted:

Walters, Tammy Paraprofessional Account # 15-190-100-106-20
Eff. 7/1/23

2. NON-PROFESSIONAL EMPLOYMENT-2022-2023-DISTRICT

Kendrick, Gabrielle Paraprofessional AA-1 \$26,121.00 DIST
Eff. 1/3/23 prorated
Account # 20-218-100-106-10

3. LONG TERM SUBSTITUTE TEACHER-2022-2023-DISTRICT

Wilk, Michelle Long Term Sub 12/5/22 - 3/31/23 Salary + Contractual hourly
(M. Pigott) JCCS amount
Account # 15-120-100-101-20

4. LEAVE OF ABSENCE-MEDICAL

Approve/ratify the following individuals be granted a Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

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Name	Beginning	Returning
Bowles, Maureen	10/12/2022	02/10/2023
Engelmann-Lynch, Melissa	11/21/2022	11/30/2022
Johnson, Lauren	11/28/2022	12/06/2022
Jones, Christopher	11/29/2022	12/19/2022
Zielinski, Amy	12/14/2022	01/03/2023

5. **LEAVE OF ABSENCE-MEDICAL-REVISION**

Approve/ratify the following individual be granted a revision to her Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Taylor, Katie	10/31/2022	04/17/2023

6. **LEAVE OF ABSENCE-MATERNITY/CHILDCARE**

Approve the following individuals be granted a Maternity/Child Care Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning / Ending
Alaia, Shannon	01/20/2023	05/30/2023
Flannigan, Ashley	03/06/2023	06/30/2023
McGuire, Gina-Marie	01/23/2023	05/30/2023

7. **LEAVE OF ABSENCE-INTERMITTENT-FAMILY**

Approve/ratify the following individual be granted an unpaid Intermittent Family Care Leave of Absence for various dates during the time period listed below. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA

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Name	Beginning	Ending
Iacouzzi, Melissa	12/07/2022	06/30/2023

8. **SUBSTITUTE TEACHER/PARAPROFESSIONAL-2022-2023-DISTRICT**

Approve the following individuals be added to our substitute teacher/paraprofessional list for the 2022-2023 school year at the rates listed below:

Duran, Jeru^
Ercolino, Anthony^

\$100.00 = Substitute Teacher
\$ 85.00 = Paraprofessional

^pending completion of paperwork
*per negotiated contract agreement

Account # 11-120-100-101-20 Prek-5
Account # 11-130-100-101-30 6-8
Account # 11-140-100-101-40 9-12

9. **INTERNSHIP-SCHOOL COUNSELOR-2022-2023-DISTRICT**

Approve the following individual be permitted to complete her internship in the area of School Counseling with Stefania Kohler for the 2022-2023 school year:

Doyle, Jill

10. **ADVISOR POSITIONS-2022-2023-KHS**

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Emken, Arthur	Co-Key Club Advisor	\$2,102.50
Garripoli, Patricia	World Culture Club Advisor	\$3,181.00
Hudson, Kelli	Female Locker Room Supervision	\$20.50 per ½ hour
Leak, Lisa	Co-Key Club Advisor	\$2,102.50
Mira, Danielle	Co-Art Honor Advisor	\$1,805.50
Morgan, Rhiannon	Co-Art Honor Advisor	\$1,805.50

Account # 15-402-100-100-40

11. VOLUNTEER WRESTLING COACH-2022-2023-KHS

Approve the following individuals for the position of Volunteer Wrestling Coach for the 2022-2023 school year.

Hudson, Kelli
Walters, Stephanie

12. 2022-2023 HOME INSTRUCTION

Approve the following students to receive Home Instruction for the 2022-2023 school year:

Student I.D.	H.I.#	Tutor	Start Date	End Date	Hours
7060986241	9	Leak, L.	10-18-22	11-7-22	10 hours total
4631683639	10	Leak, L.	10-27-22	12-5-22	5 hrs week
3288505989	11	Petrocelli, L.	10-21-22	11-23-22	10 hours week

Account # 11-150-100-101-80

DISCUSSION

APPROVAL OF PERSONNEL	
Moved By:	Matthew Kitchen
Seconded By:	Gregory Siciliano
Aye:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaheer-Moran, Gregory Siciliano and Michael Mankowski
Nay:	
Abstain:	

GENERAL

13. DISTRICT H-I-B. REPORT-2022-2023

Approve the monthly District H-I-B- Report for the month of November, 2022

Ref. Exhibit # 1

14. IN STATE CLASS TRIPS-2022-2023-DISTRICT

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Approve the 2022-2023 In-State Class Trip Locations as submitted:

Ref. Exhibit # 2

15. ORGANIZATIONAL CHART-DISTRICT

Approve the Keansburg School District's Organizational Chart as submitted:

Ref. Exhibit # 3

16. SCHOOL BUS EVACUATION DRILL 2022-2023-DISTRICT

In accordance with NJAC 6A:27-1 ½, a School Bus Evacuation Drill was conducted for the following schools:

Joseph C. Caruso School 11/18/2022 9:00 a.m

17. DONORS CHOICE DONATION-KHS

Approve the acceptance of a donation through Donors Choice in the amount of \$1,177.89 for the Boys and Girls Cross Country Teams. Donation will be used to purchase new sneakers for members of the boys and girls cross country teams.

18. DISPOSAL OF USED/OUTDATED/BROKEN BOOKS/FURNITURE/EQUIPMENT-KHS

Approve the disposal of unusable, outdated, broken books, furniture, and equipment in Keansburg High School.

APPROVAL OF GENERAL	
Moved By:	Matthew Kitchen
Seconded By:	Kenneth Cook
Aye:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	
Abstain:	

DISCUSSION

ADDENDUM:**A1. HIB SELF-ASSESSMENT-DISTRICT**

Approved the District HIB Self-Assessment, as presented.

APPROVAL OF ADDENDUM	
Moved By:	Matthew Kitchen
Seconded By:	Judy Ferraro
Aye:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	
Abstain:	

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**1. APPROVE BILLS**

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$1,734,546.68.

2. APPROVE PAYROLLS

Recommend that the Board of Education approve the salary checks issued for the following payrolls totaling \$1,832,860.68

November 15, 2022 \$898,119.48

November 30, 2022 \$934,741.20

3. APPROVE 2022-2023 OUT OF DISTRICT TUITION

Recommend the Board approve the following students to attend the placement indicated for the 2022-2023 school year:

Student I.D.	D.O.B.	Class.	Placement	Start Date	Public/ Private	Tuition
8728448153	8-12-04	MD	Rutgers Day School	11-7-22	Private	7,681.00 Per month

Account # 11-000-100-566-80 \$7,681.00 per month

4. APPROVE 2022-2023 HOMELESS TUITION

Recommend the Board approve the following student to attend the placement indicated for the 2022-2023 school year:

Student I.D.	D.O.B.	Class.	Placement	Start Date	Public/Private	Tuition
6900939493	4-21-06	OHI	Middletown H.S.	9-27-22	Public	18,196.67

Account # 11-000-100-562-80

5. APPROVE 2022-2023 NURSING SERVICES

Recommend the Board approve the following student to receive one-on-one nursing services for the 2022-2023 school year:

Student I.D.	D.O.B.	Start Date	Cost	Consultant
24002732	10/1/2017	11/18/2022	\$53.00/Hour - LPN \$60.00/Hour - RN	Preferred Home Health Care & Nursing

Account # 11-000-213-300-80

6. APPROVE 2022-2023 CONSULTANTS

Recommend the Board approve the following consultant to provide home instruction on an as needed basis for the 2022-2023 school year:

Educier \$29 per week per course Account # 11-150-100-320-80

DISCUSSION

APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT	
Moved By:	Matthew Kitchen
Seconded By:	Gregory Siciliano
Aye:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	
Abstain:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Gregory Siciliano and Michael Mankowski - On #1-Bills list (Each on their own name only, for workshop reimbursement)

BOARD SECRETARY ADDENDUM

BS-01. RECEIPT AND ACCEPTANCE OF OCTOBER BOARD SECRETARY'S REPORT

Recommend the receipt of the Board Secretary Financial Reports as of October 31, 2022 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10©3 that no major account or Fund has been over expended as of October 31, 2022 based upon the Board Secretary's Certification and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

BS-02. APPROVE APPROPRIATION TRANSFERS

Recommend that the Board of Education approve the following transfers.

APPROVAL OF ADDENDUM	
Moved By:	Gregory Siciliano
Seconded By:	Judy Ferraro
Aye:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	
Abstain:	

PUBLIC COMMENTS AND QUESTIONS RELATING TO ADDITIONAL CONCERNS

OLD/NEW COMMUNICATIONS

ADJOURNMENT OF MEETING

MOTION TO ADJOURN	
Moved By:	Kenneth Cook
Seconded By:	Gregory Siciliano
Aye:	Brooke Clayton, Kenneth Cook, Judy Ferraro, Patricia Frizell, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	
Abstain:	

Moved by Kenneth Cook, seconded by Gregory Siciliano and unanimously carried, the meeting adjourned at 8:25 pm.

Respectfully submitted,

Michael Sette
Board Secretary