

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES  
February 28, 2017

**CALL TO ORDER**

I hereby call to order the Regular Meeting of the Keansburg Board of Education, held on February 28, 2017, in the Bolger Middle School Faculty Lounge. Adequate notice for this meeting has been mailed to the Asbury Park Press, filed with the Municipal Clerk of Keansburg, posted on the District website and posted inside the office of the Keansburg Board of Education, 100 Palmer Place, Keansburg, NJ on January 9, 2017.

**ROLL CALL**

Dan Castles, Board Secretary, called roll at 7:00pm:

**Present:** Dolores Bartram, Brooke Clayton, Michael Donaldson, Judy Ferraro, Christopher Hoff, Kimberly Kelaher- Moran, and Michael Mankowski

**Absent:** Patricia Frizell and Robert Ketch

**Also Present:** John Niesz, Superintendent of School and John Bennett, Esq.

**PLEDGE OF ALLEGIANCE**

Number of public present: 100

**ACHIEVEMENT AWARDS**

**Student Achievement Awards – JRBMS :** Jaylen Anderson, Spelling Bee Champion – Aiden Flynn, Geography Bee Champion and the Bolger Wrestling Team, Dominic Terracciano, Jesse Berecsky, Patrick O'Keefe and Blake Clayton were all recognized.

**KHS:** Sara Flores, Basketball, 2017 National Women & Girls in Sports Day Award Recipient.

Dylan Ryan, Bowling, 3<sup>rd</sup> place Highest Overall League Average, Individual Qualifier Shore Conference Championship, and Team Co-Champion A-North Division, Daniel Vital, Football, 1<sup>st</sup> Team All State Group 1 Punter, 1<sup>st</sup> Team All Division Coaches Choice Punter, and The Boys Bowling Team, Alex Agostini, Ryan Agostini, Steven Boyton, Derek Levendusky, Thomas McKeon, Matthew Moro, Dylan Ryan, Benjamin Sanford, Frank Sautner and Gabriel Torres were all recognized.

**PUBLIC**

NONE

**RESOLUTION AUTHORIZING EXECUTIVE SESSION**

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

- (1) Personnel
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_

It is anticipated that the length of time of this executive session will be 15 minutes and that action ~~will~~ will not be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

MOTION BY: Bartram

SECONDED BY: Donaldson

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IN: 7:15

OUT: 8:05

EXECUTIVE SESSION RESOLUTION	
MOVED BY	Bartram
SECONDED BY	Donaldson
AYE	7
NAY	0
ABSTAIN	0

**BS-01 APPROVAL OF MINUTES**

Motion by Bartram and seconded by Mankowski to approve the following minutes:

Regular Meeting January 24, 2017

Roll Call Vote: 7 in favor, 0 opposed, 2 absent, 0 abstain motion carried

The Superintendent of Schools recommends positive action on the following items:

**PERSONNEL:**

**A. RESIGNATION STAFF - DIST**

Approve the following resignation, as submitted:

Arrington, Barbara      After School Facilitator      Efft. 3/3/17

**B. TRANSFER – NON PROFESSIONAL STAFF- 2016-2017**

Approve the following individual for the position indicated for the 2016-2017 school year:

	<u>From</u>	<u>To</u>
Rebecca Pigott	Teacher Assistant - PM PreK	Teacher Assistant- JC PreK
Efft. 3/1/17		

**C. LEAVE OF ABSENCE – DIST**

Approve the following individual be granted a Medical Leave of Absence beginning January 30, 2017 returning February 14, 2017 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

Ackerman, Barbara

Approve the following individual be granted a Medical Leave of Absence beginning February 10, 2017 returning April 18, 2017 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

Lopez, Deanna

Approve the following individual be granted a revision to her Medical Leave of Absence beginning January 3, 2017 returning February 27, 2017 using allowable sick days. This leave will be deducted from her entitlement under FMLA/NJMLA:

Weldon, Lissa

**D. COACHING POSITIONS – 2016-2017 – HS**

Approve the following individuals for the position and salary indicated for the 2016-2017 school year:

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<u>Name</u>	<u>Position</u>	<u>Salary</u>
Bird, John	Co-Weight Room Monitor – Spring	\$1,455.50
Bubnick, Christopher	Co-Assistant Softball Coach	\$3,093.50
DeTalvo, Kimberly	Co-Weight Room Monitor – Spring	\$1,455.50
Dondero, Joseph	Co-Assistant Baseball Coach	\$3,093.50
Keelen, Ashley	Co-Assistant Softball Coach	\$3,093.50
Morfin, Uriel	Co-Assistant Baseball Coach	\$3,093.50
Account #: 15-402-100-100-40		

E. COACHING POSITIONS – 2016-2017 – JB

Approve the following individuals for the position and salary indicated for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Book, Jonathan	7 <sup>th</sup> & 8 <sup>th</sup> Grade Co-Baseball Coach	\$2,517.00
Dambaugh, Mark	7 <sup>th</sup> & 8 <sup>th</sup> Grade Co-Softball Coach	\$2,517.00
LoRusso, Nicholas	7 <sup>th</sup> & 8 <sup>th</sup> Grade Co-Baseball Coach	\$2,517.00
Mira, Danielle	7 <sup>th</sup> & 8 <sup>th</sup> Grade Co-Softball Coach	\$2,517.00
Account #: 15-402-100-100-00-30		

F. AM & PM SESSION TUTORING TEACHERS – JC

Approve the following individual to provide ELA and Math tutoring for Joseph C. Caruso School Students; tracking progress and planning for 14 weeks from January 2017 – April 2017, at \$35.00 per hour, 56 hours, not to exceed \$1,960.00:

Teacher

Davis, Wendy

Account #: 15-120-100-101-20

G. EARLY CHILDHOOD PARENT ACADEMY COORDINATORS - 2016-2017 - PreK

Approve the following individuals for the position and salary indicated from March 1, 2017 through April 25, 2017 at \$35.00 per hour, for 15 hours not to exceed \$525.00 each.

Dubrow, Colleen

Janik, Jacqueline

Account #: 20-218-200-329-10

H. EARLY CHILDHOOD PARENT ACADEMY PRESENTERS – 2016-2017 - PreK

Approve the following individuals to present at the Early Childhood Parent Academy for 2 consecutive Tuesday evenings. 1 hour of planning for each hour presented at the hourly rate of \$35.00. Maximum of 2 hours each per presentation, not to exceed \$140.00 per presentation:

Adamo, Caroline

Approve the following individuals to present at the Early Childhood Parent Academy 4 times. Each presentation will include 2 planning hours and 2 presentation hours for a total of 16 hours each at \$35.00 per hour, not to exceed \$560.00 each:

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Dubrow, Colleen  
Janik, Jacqueline  
Account #: 20-218-200-329-10

I. EARLY CHILDHOOD PARENT ACADEMY- CHILDCARE – 2016-2017 -PreK

Approve the following individuals to provide childcare for the Early Childhood Parent Academy for 6 consecutive weeks at the hourly rate indicated, for 2½ hours per week:

Barshewski, Michelle \$19.13, not to exceed \$286.95  
Sheldon, Dorothy \$19.37, not to exceed \$290.55  
Account #: 20-218-200-329-10

J. WORKFORCE INVESTMENT BOARD – STUDENTS - 2016-2017

Approve the following student to receive employment at the rate of \$8.50 per hour for up to 300 hours from March 1, 2017 to September 30, 2017 Students will be trained and placed at one of the chosen sites indicated below.

<u>Student</u>	<u>Site</u>	<u>Working with Children</u>
Nieves, Annette	KAP	Yes
Salvato, Ashley	KAP	Yes

\*Pending DOL WIA approval Account #: 20-084-100-101-40

K. KEANSBURG AFTER SCHOOL PROGRAM – REVISED – (KAP) 2016-2017 – DIST

Approve the following individuals for the position and revised salary listed in the Keansburg Afterschool Program from January 5, 2017 through April 7, 2017:

<u>Student Teacher Assistants</u>	
Eastmond, Jered	\$8.44 per hour, 96 hours not to exceed \$810.24 each
Hedden, Brenda	
Luce, Sierra	
McKeon, Lauren	
Mejia, Monica	

Account #: 20-095-100-100-60

L. STUDENT TEACHING - DIST

Approve the following student be permitted to complete her student teaching:

<u>Student</u>	<u>Teacher</u>	<u>School</u>	<u>Semester</u>
Saporita, Meghan	Elizabeth Hoffman	Caruso	Spring 2017 8 Hours

M. STUDENT OBSERVATION – DIST

Approve the following student be permitted to complete her field observation:

<u>Student</u>	<u>Teacher</u>	<u>School</u>	<u>Semester</u>
Minaidis, Arianna	Karen Josselyn	Caruso	Spring 2017 10 Hours

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N. INTERNSHIPS – DIST

Approve the following individual be permitted to complete their Administrative Internship with Jennifer Vecchiarelli for 150 hours to be completed before and after school and during lunch for the 2016-2017 school year:

DeTalvo, Christopher

Approve the following individual be permitted to complete their Administrative Internship with Jennifer Vecchiarelli for 350 hours to be completed before and after school and during lunch for the 2016-2017 school year:

Sciacca, Michele

O. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

3/2	Bishop, Andrea	Train the Trainer	\$166.00
3/2	Burke, Christina	Train the Trainer	\$150.00
3/2	Ganley, Corrin	Train the Trainer	\$203.00
3/2	Underhill, Maryanne	Train the Trainer	\$177.00
3/22	Larosa, Teresa	Motivating Hard to Reach Students	\$225.00
4/27	Hansel, Jessica	NJ Speech-Language Hearing Conv.	\$350.00

**GENERAL**

1. IN-STATE TRIP LOCATION LIST – 2016-2017

Approve the Master School Trip List for In-State locations for the 2016-2017 school year, as submitted:

Ref. Exhibit #1

2. OUT OF STATE TRIPS – JB

5/10 JB Citizens Bank Park, Philadelphia, PA. PBSIS students will attend Science/Weather Education Day. 8:15am – 7:00pm.

3. CAREER FAIR/FOOD TRUCK FESTIVAL – SBYSP – HS

Approve the School Based Youth Services Program Career Fair and Food Truck Festival to be held on June 10, 2017 from 12:00pm to 5:00pm at the high school parking lot.

4. DISTRICT H-I-B REPORT – 2016-2017

Approve the monthly district H-I-B Report for the month of January 2017.

Ref. Exhibit #2

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5. 2017-2018 SCHOOL CALENDAR/12 MONTH EMPLOYEE CALENDAR – DIST

Approve the 2017-2018 School Calendar and 12 Month Employee Calendars, as submitted:  
Ref. Exhibit #3

6. POLICY – 1ST READING – DIST

Approve and adopt the following policy, as submitted:

1510	Americans with Disabilities – revised
2415.30	Title I – Educational Stability for Children in foster Care – new
2418	Section 504 of the Rehabilitation Act of 1973 – Students – new
4115	Hiring of Personnel – new
5111	Eligibility of Resident/Nonresident Students - revised
5116	Education of Homeless Children – revised
5330.04	Administering an Opioid Antidote – new
8130	School Organization - revised
8330	Student Records - revised

Ref. Exhibit #4

7. REGULATION – 1ST READING – DIST

Approve and adopt the following regulation, as submitted:

1510R	Americans with Disabilities – revised
2418R	Section 504 of the Rehabilitation Act of 1973 – Students – new
8330R	Student Records - revised

Ref. Exhibit #5

8. 2016 ESEA ACCOUNTABILITY ACTION PLAN – DIST

Approve the submission of the 2016 ESEA Accountability Action Plan addressing increasing participate rates for the District.

9. DEFINED LEARNING SOLUTIONS – COMPREHENSIVE SPECIAL SERVICES DEPARTMENT AUDIT – DIST

Approve a Comprehensive Special Services Department Audit be conducted at a cost not to exceed \$4,000.00.

10. SETTLEMENT AGREEMENT – KEANSBURG SCHOOL DISTRICT AND KEANSBURG EDUCATION ASSOCIATION

Approve the Settlement Agreement dated January 18, 2017 between the Keansburg School District and the Keansburg Education Association placing the position of Network Infrastructure Engineer into the collective negotiations unit represented by the Keansburg Education Association effective March 1, 2017.

11. FISCAL YEAR 2017 IDEA CONSOLIDATED GRANT ACCEPTANCE - DIST

Approve the acceptance of the Fiscal Year 2017 IDEA Consolidated Grant in the following amounts:

Basic	\$559,053.00
Preschool	\$ 15,605.00

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12. FISCAL YEAR 2017 NCLB/ESSA GRANT ACCEPTANCE - DIST

Approve the acceptance of the Fiscal Year 2017 NCLB/ESSA Grant in the following amounts:

Title I Part A	\$1,046,914.00
Title II Part A	\$ 84,033.00
Title III	\$ 22,193.00

13. JOB DESCRIPTION - DIST

Approve the following job description, as submitted:

Law Enforcement Teacher

Ref. Exhibit #6

14. CURRICULUM ADOPTION – DIST

Approve and adopt the following curriculum for the 2017-2018 school year:

Criminal Justice - High School

Criminal Investigation

Introduction to Corrections

Introduction to Criminal Justice

Introduction to Criminal Law

Introduction to Private Security

Law – Level 1

Law – Level 2

Police in the Community

15. SPRING SPORTS SCHEDULE/TRANSPORTATION – 2016-2017 – HS & JB

Approve the attached Spring sports and transportation schedules for the High School and J. R. Bolger Middle School.

Ref. Exhibit #7

16. ST. JOHN'S FIELD – JB

Approve the use of St John's Field for the Bolger Middle School teams for practice and home baseball/softball games for the 2016-2017 school year.

17. SPECIAL NEEDS TUITION - 2016-2017

Approve the following students to attend the school / program indicated for the 2016-2017 school year:

STUDENT ID	D.O.B.	CLASS.	PLACEMENT	START DATE	PRIVATE/ PUBLIC	TUITION
5976016440	2-25-99	OHI	Lincoln School	2-13-17	Public	\$50,412.00 pro rated

Account #: 11-000-100-566-80 Private

Account # :11-000-100-562-80 Public

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18. HOME INSTRUCTION - 2016-2017

Approve the following student to receive home instruction for the 2016-2017 school year:

STUDENT ID	H.I.#	GR	REASON	TUTOR	START	END
5976016440	19	12	Administrative	S.Gaffey	1-6-17	Pending
1495050971	20	9	Administrative	L.Schemlz D.Patterson	1-19-17	Pending
8865058481	21	9	Medical	S.Gaffey	1-17-17	2-3-17
9436635304	22	7	Medical	R.U.B.C.	1-20-17	2-6-17
4096809536	23	2	Medical	K.Mickelson	1-12-17	2-8-17
6274377384	24	3	Administrative	S.Gaffey	2-2-17	3-1-17
3479442990	25	12	Administrative	S.Mangels	2-3-17	T.B.D.
5946500466	26	6	Administrative		2-6-17	T.B.D.
1584584819	27	10	Medical		2-7-17	Pending
2453244201	28	9	Medical	Ed. Inc.	2-7-17	2-21-17
3829290342	29	12	Administrative	Day Top	1-3-17	Pending

Account #: 11-150-100-101-80 employee

Account #: 11-150-100-320-80 outside

**ADDENDUM:**

1A. 60-DAY NOTICE OF TERMINATION

Approve the following individual be given a 60-day notice of termination. Last day of salary and benefits will be April 30, 2017:

Botti, Michael

**Superintendent's Report**

<b>Personnel: A through O</b>			
<b>General: 1 through 18</b>			
<b>Addendum: 1A</b>			
	Yes	No	Abstain
Bartram	X		
Clayton	X		On Gen. "15" only
Donaldson	X		
Frizell			
Hoff	X		
Ketch			
Mankowski	X		
Moran	X		
Ferraro	X		
Motion by:	Bartram		
Second by:	Clayton		
Roll Call Vote	7 in favor		
	0 opposed		
	2 absent – (Ketch & Frizell)		
	abstain		
	Motion carried		



**BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR'S REPORT**

**BS-02: RECEIPT AND ACCEPTANCE OF JANUARY SECRETARY'S AND TREASURER OF SCHOOL MONIES REPORTS**

Recommend the receipt of the Board Secretary's and Treasurer of School Monies Financial Reports as of January 31, 2017 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)3 that no major account or fund has been over expended as of January 31, 2017 based upon the Board Secretary's Certification and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**BS-03: RATIFICATION OF BILLS PAID AND CHECKS ISSUED PRIOR TO A BOARD MEETING**

Recommend that the Board of Education ratify the bills paid and checks issued prior to the board meeting in accordance with Board Policy 6470 in the amount of \$1,179,490.38.

**BS-04: RATIFICATION OF BILLS PAID AND CHECKS ISSUED AT THE BOARD MEETING**

Recommend that the Board of Education approve the bills paid and checks issued at the board meeting in the amount of \$786,950.50.

**BS-05: RATIFICATION OF APPROPRIATION TRANSFERS PRIOR TO A BOARD MEETING**

Recommend that the Board of Education approve the following transfers made prior to the board meeting in accordance with Board Policy 6422.

EXHIBIT "A"

**BS-06: RATIFICATION OF PAYROLL SERVICES RENDERED** Recommend that the Board of Education ratify the salary checks issued for the January 30, 2017 payroll in the amount of \$984,809.17 and the February 15, 2017 payroll in the amount of \$1,010,367.19.

**BS-07 WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT – KEANSURG SCHOOL DISTRICT TRANSPORTATION JOINTURE**

RESOLVED that the Keansburg Board of Education approve a transportation jointure with the Warren County Special Services School District to transport student AB to Stepping Stone at an estimated cost of \$18,288.00 for the 2016-2017 school year.

**BS-08: ACCEPTANCE OF AUDIT - MERCADIEN**

RESOLVED that the forensic audit, for the period July 2014 through June 2016, be accepted and placed on file. The audit report is marked exhibit "B" in the Board Secretary Report.

**BS-09: ST. ANN'S PARKING – INSURANCE POLICY**

Recommend that the Board of Education approve an insurance policy on the St. Ann's Parking Lot in the total amount of \$3,406.00 for the 2016-2017 school year.

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**Board Secretary's Report**

**BS-01 through BS-09**

	Yes	No	Abstain
Bartram	X		
Clayton	X		
Donaldson	X		
Frizell			
Hoff	X		
Ketch			
Mankowski	X		
Moran	X		
Ferraro	X		
Motion by:	Bartram		
Second by:	Mankowski		
	7 in favor 0 opposed 2 absent (Ketch, Frizell) 0 abstain		
Roll Call Vote	Motion carried		

**COMMUNICATION**

NONE

**PUBLIC**

**Lauren Doran** – Residency Verification

**Jessica Mankowski** – Invited everyone to Read Across America at JCCS

**Mary Jo Fabiano** – Thank you to the Board for Teacher Appreciation

**COMMENTS BY BOARD MEMBERS**

**Christopher Hoff** – Wants sports policy enforced

**MOTION ON ADJOURNMENT**

Motion by Donaldson and seconded by Hoff to adjourn this meeting.

Roll call vote: 7 in favor, 0 opposed, 2 absent, and 0 abstain; motion carried.

Closed the meeting at 8:30pm

Respectfully submitted:



Daniel Castles  
Business Administrator/  
Board Secretary  
dc/bmw  
C: John Niesz  
Administrators  
Board Members