REGULAR MEETING MINUTES
JULY 15, 2014

# **CALL TO ORDER**

I hereby call to order the Regular Meeting of the Keansburg Board of Education, held on July 15, 2014, in the Bolger Middle School Cafeteria. Adequate notice for this meeting has been mailed to the Asbury Park Press, filed with the Municipal Clerk of Keansburg, posted on the District website and posted inside the office of the Keansburg Board of Education, 100 Palmer Place, Keansburg, NJ on March 15, 2014.

## **ROLL CALL**

Corey Lowell, Board Secretary/Business Administrator, called the roll:

**Present:** Dolores Bartram, Ann Marie Best, Michael Donaldson, Judy Ferraro, Walter Fleming, Patricia Frizell, Christopher Hoff, and Kimberly Kelaher- Moran and Robert Ketch

Also Present: Gerald North, Superintendent of Schools, Chris Ackerman, Board Attorney

# PLEDGE OF ALLEGIANCE

Number of public present: 12

## MOTION ON EXECUTIVE SESSION

Motion by Robert Ketch, seconded by Patricia Frizell to approve the following resolution: BE IT RESOLVED by the Keansburg Board of Education that:

- 1. It does hereby determine that it is necessary to meet in Executive Session on July 15, 2014 to discuss collective bargaining.
- 2. These matters will be made public when confidentiality is no longer required.

The time that the Board will anticipate to come out of Executive Session is 7:33pm. The Board entered into Executive Session at 7:03pm. The Board reconvened at 7:13pm.

Roll call vote: 9 in favor, 0 opposed, 0 absent, and 0 abstain; motion carried

The Superintendent of Schools recommends positive action on the following items:

## PERSONNEL:

# A. <u>RESIGNATION – PROFESSIONAL STAFF</u>

Accept the following resignation, as submitted:

Gill, Meghan

Guidance Counselor

Efft. 6/30/14

Politte, Karen Business

Efft. 9/9/14 or sooner

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# PROFESSIONAL PERSONNEL - EMPLOYMENT - 2014-2015

Approve the following individuals for the position and salary indicated for the 2014-2015 school year (salary pending negotiations):

Cirillo, Judith <sup>^</sup>	Spanish	BA-1	\$50,000.00	JC
Holway, Amanda^	Mathematics	BA-4	\$54,050.00	HS
Lufrano, Dana^	Elementary-3	BA-1	\$50,000.00	JC
Niesz, John <sup>^</sup>	Principal	P/S-B	\$117,776.00	JB
Efft. 8/1/14 or sooner			(pro-rated)	
^On an emergent basis				

# TRANSFERS - PROFESSIONAL STAFF - 2014-2015

Approve the following individual for the position indicated for the 2014-2015 school year:

From

Τo

Murphy, Lauri

Guidance Counselor-HS Guidance Counselor - JB

#### TITLE CHANGE - PROFESSIONAL STAFF D.

Approve the following change in title for the individual indicated effective July 15, 2014:

From

То

Tramaglini, Thomas

Dir. Of Curriculum & Instruction

Chief Academic Officer

(Non KAA position)

# LEAVE OF ABSENCE -DIST

Approve the following individual be granted a revision to her Maternity/Childcare Leave of Absence beginning November 18, 2013 through June 30, 2014 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

DiGeronimo, Nicole

Approve the following individual be granted a Maternity/Child Care Leave of Absence beginning September 1, 2014 returning February 3, 2015 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

Leak, Lisa

Approve the following individual be granted a Medical Leave of Absence beginning June 12. 2014 through June 30, 2014 using accumulated sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA;

Russo, Clare

# EXTENDED SCHOOL YEAR STAFF - PM/JC/JB

Approve the following individuals for the stated program listed above at \$35.00 per hour from June 30, 2014 through July 31, 2014 (salary pending negotiations):

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# School Nurse

Silva, Deborah 26 hours, not to exceed \$910.00 (after contracted hours)

Account #: 11-000-213-100-80

## Apex – Virtual Summer School

Gaffey, Shannon Teacher 100 hours, not to exceed \$3,500.00 Toole, Kathleen\* Guidance 2½ hours, not to exceed \$87.50

Account #: 11-422-100-101-80 Account #: 15-000-218-104-40\*

Alsieux, David Teacher Assistant \$16.04 per hour, as needed

Account #: 11-422-100-106-80

# G. <u>KEANSBURG PARENT ADVISORY COMMITTEE COORDINATORS</u> 2014-2015

Approve the following individuals for the position and salary indicated for the above program from September 1, 2014 to June 30, 2015 not to exceed 4,000.00 each for a total of \$8,000.00 (salary pending negotiations)

Feiles, Katie \$50.42 per hour Gorman, Bernadette \$41.44 per hour

Account #: 11-000-219-104-80

# H. ADVISOR POSITIONS – 2014-2015 - HS

Approve the following individuals for the positions and salaries indicated for the 2014-2015 school year (salary pending negotiations):

Position Key Club Advisor Freshman Class Co-Advisor Junior Class Co-Advisor Dramatics Advisor (School Play) Yearbook Advisor (Production) Senior Class Co-Advisor 9 -12 Student Council Co-Advisor Literary Magazine Co-Advisor	Salary \$3,743.00 \$1,728.00 \$1,817.00 \$4,613.00 \$4,947.00 \$2,211.50 \$2,061.50 \$1,394.50
Band Advisor Musical Advisor (School Play)	\$4,113.00 \$4,613.00
Literary Magazine Co-Advisor	\$1,338.00 \$1,394.50
National Art Honor Society Advisor	\$2,061.50 \$3,215.00
Science/Environmental Advisor National Honor Society Advisor	\$1,728.00 \$2,899.00 \$3,283.00
	Key Club Advisor Freshman Class Co-Advisor Junior Class Co-Advisor Dramatics Advisor (School Play) Yearbook Advisor (Production) Senior Class Co-Advisor 9 -12 Student Council Co-Advisor Literary Magazine Co-Advisor Band Advisor Musical Advisor (School Play) Heroes & Cool Kids Co-Advisor Literary Magazine Co-Advisor Literary Magazine Co-Advisor 9 - 12 Student Council Co-Advisor National Art Honor Society Advisor Freshman Class Co-Advisor Science/Environmental Advisor

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Lopez, Eillyn	World Language Club Advisor	\$2,831.00
McCarthy, James	Heroes & Cool Kids Co-Advisor	\$1,338.00
Pezza, Danielle	Sophomore Class Co-Advisor	\$1,728.00
Rotondi, Jenna	Junior Class Co-Advisor	\$1,817.00
Wombough, Jason	Senior Class Co-Advisor	\$2,211.50

Account #: 15-402-100-100-40

## I. ADVISOR POSITIONS – 2014-2015 - JC

Approve the following individuals for the positions and salaries indicated for the 2014-2015 school year (salary pending negotiations):

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Ackerman, Abby	Yearbook Advisor	\$2,747.00
Viggiano, Jonna	Activity Club Advisor	\$2,721.00

Account #: 15-401-100-100-20

# J. ADVISOR POSITIONS – 2014-2015 - PM

Approve the following individuals for the positions and salaries indicated for the 2014-2015 school year (salary pending negotiations):

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Desoucey, Christina	Yearbook Advisor	\$2,747.00

Account #: 15-401-100-100-10

# K. <u>BAND/CHORUS AFTER SCHOOL PROGRAM – 2014-2015 – JC</u>

Approve the following individual for the position of After School Band/Chorus Teacher for the 2014-2015 school year at a rate of \$35.00 per hour, for 150 hours September 2014 through June 2015, not to exceed \$5,250.00 total (salary pending negotiations): Zielinski, Amy

Account #: 15-401-100-100-20

# L. VOLUNTEER ATHLETIC PARAPROFESSIONAL AIDE - 2014-2015 - HS

Approve the following individual to volunteer for the Keansburg Cheer Program for the 2014-2015 school year, at no cost to the district:

Gamache, Nicole

# M. WORKSFORCE INVESTMENT BOARD- STUDENTS - 2014-2015

Approve the following students to receive employment training at the rate of \$5.00 per hour for up to 18 hours and employment placement at the rate of \$8.50 per hour for up to 300 hours from July 1, 2014 through June 30, 2015. Students will be trained and placed at one of the chosen sites indicated below:

<u>Student</u>	<u>Site</u>	Working with Children
O'Rourke, Sean	St. Marks	No
Sobrado, Ximoria	FFC	Yes

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Account #: 20-084-100-101-40

# N. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

<u>DATE</u>	<u>NAME</u>	<u>WORKSHOP TITLE</u>	<u>COST</u>
10/17/14	Tramaglini, Thomas	2014 FEA/NJPSA/NJASCD	
		Fall Conference	\$275.00
10/22/14	Vaccarelli, Patricia	School Health 2014: Medical	
		Home	\$182.50

# O. PERMISSION TO HIRE

Approve authorizing the Superintendent to hire any vacant positions which will interrupt the continuity of instruction, (in consultation with the Personnel Committee, with names, positions and salaries) to be memorialized at the next regular board meeting.

## **GENERAL:**

# 1. <u>IN-STATE TRIP LOCATIONS LIST – 2014-2015</u>

Approve the updated master School Trip List for in-state locations for the 2014-2015 school year, as submitted:

Ref. Exhibit #1

# DISTRICT H-I-B. REPORT – 2013-2014

Approve the monthly district H-I-B Report for the month of June 2014. Ref. Exhibit #2

# 3. POLICY – 2nd READING – DIST

Approve the following policy, as submitted:

0141	Board Member Number and Term - revised
0143	Board Member Election and Appointment - revised
1581	Victim of Domestic or Sexual Violence Leave – new
3125	Employment of Teaching Staff Members - revised
3230	Outside Activities - revised
3240	Professional Development - revised
4125	Employment of Support Staff Members – revised
4230	Outside Activities - revised

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6511

Direct Deposit - new

# 4. REGULATION - 2ND READING - DIST

Re-approve the following policy, as required per state code:

3240R

Professional Development - revised

# 5. ORGANIZATIONAL CHART – REVISION – DIST

HELD

Approve the revised District Organizational Chart, as submitted: Ref. Exhibit #3

6. <u>SCHOOL BASED YOUTH SERVICES PROGRAM - ADDITIONAL FUNDS - HS</u>
Approve the acceptance of the additional one time funding in the amount of \$5,500.00 for the above program for the fiscal year 2015 from the NJ Department of Children & Families.

# 7. CURRICULUM APPROVAL – 2014-2015 - DIST

Approve the following curricula for the 2014-2015 school year:

## Mathematics

Kindergarten (CCR) (Updated 2.5.2014)

Grade 1 (CCR) (Updated 2.23.2014)

Grade 2 (CCR) (Updated 2.23.2014)

Grade 3 (CCR) (Updated 10.20.2013)

Grade 4 (CCR) (Updated 10.20.2013)

Grade 5 (CCR) (Updated 3.17.2014)

Grade 6 (CCR) (Updated 3.17.2014)

Grade 7 (CCR) (Updated 3.17.2014)

Grade 8 (CCR) (Updated 2.23.2014)

Algebra I (CCR) (Updated 2.20.2014)

Geometry (CCR) (Updated 10.20.2013)

Algebra II (CCR) (Updated 6.14.2013)

HSPA 9 (Updated 5.1.2011)

HSPA 10 (Updated 5.1.2011)

## **English Language Arts**

Kindergarten (CCR) (Updated 5.18.2014)

Grade 1 ELA (CCR) (Updated 3.17.2014)

Grade 2 ELA (CCR) (Updated 10.20.2013)

Grade 3 ELA (CCR) (Updated 9.3.2013)

Grade 4 ELA (CCR) (Updated 2.21.2014)

Grade 5 ELA (CCR) (Updated 3.17.2014)

Grade 6 ELA (CCR) (Updated 3.17.2014)

Grade 7 ELA (CCR) (Updated 3.17.2014)

Grade 7 Media Literacy (CCR) (Updated 10.20.2013)

Grade 8 ELA (CCR) (Updated 3.17.2014)

ELA I (CCR) (Updated 3.18.2014)

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ELA II (CCR) (Updated 4.19.2013)

ELA III (CCR) (Updated 3.18.2013)

ELA IV (CCR) (Updated 2.15.2014)

Advanced Placement English 12

## Social Studies

Kindergarten (CCR) (Updated 9.15.2012)

Grade 1 (CCR) (Updated 9.15.2012)

Grade 2 (CCR) (Updated 9.15.2012)

Grade 3 (CCR) (Updated 9.15.2012)

Grade 4 (CCR) (Updated 9.15.2012)

Grade 5 (CCR) (Updated 2.19.2013)

Grade 6 (CCR) (Updated 2.19.2013)

Grade 7 (CCR) (Updated 2.20.2014)

Grade 8 - United States History I (CCR) (Updated 3.17.2014)

United States History II (CCR) (Updated 10.20.2013)

United States History III (CCR) (Updated 2.6.2013)

United States History I (Honors) (Updated 8.2.2011)

United States History II (Honors) (Updated 8.2.2011)

World History (CCR) (Updated 1.31.2014)

Street Law (Updated 9.15.2012)

Sociology (Updated 9.15.2012)

War and Atrocities (Updated 9.15.2012)

Civics (Updated 9.15.2012)

African American Studies (Updated 8.27.2013)

# **Science**

Kindergarten (CCR) (Updated 9.15.2012)

Grade 1 (CCR) (Updated 9.15.2012)

Grade 2 (CCR) (Updated 9.15.2012)

Grade 3 (CCR) (Updated 9.15.2012)

Grade 4 (CCR) (Updated 9.15.2012)

Grade 5 (CCR) (Updated 6.4.2013)

Grade 6 (CCR) (Updated 9.3.2013)

Grade 7 (CCR) (Updated 5.28.2013)

Grade 8 (CCR) (Updated 2.19.2013)

Physics (CCR) (Updated 1.31.2014)

Biology (CCR) (Updated 3.17.2014)

Chemistry (CCR) (Updated 1.18.2014)

AP Physics (Updated 9.1.2011)

Anatomy and Physiology (Updated 9.1.2011)

Marine Science (Updated 9.1.2011)

#### Music

Music Kindergarten (Updated 4.19.2013)

Music Grade 1 (Updated 2.23.2014)

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Music Grade 2 (Updated 2.23.2014)

Music Grade 3 (Updated 2.23.2014)

Music Grade 4 (Updated 2.19.2013)

Music Grade 5 (Updated 2.19.2013)

Music Grade 6 (Updated 2.19.2013)

Music - Band 5-8 (Updated 2.20.2014)

Music Grade 7 (Updated 9.4.2013)

Music Grade 8 (Updated 9.4.2013)

Music Chorus 5- (Updated 9.4.2013)

Applied Music Theory (Updated 9.4.2013)

Band 9-12 (Updated 1.23.2014)

Chorus 9-12 (Updated 1.14.2014)

Music Appreciation 9-12 (Updated 1.14.2014)

Music Technology 9-12 (Updated 1.14.2014)

## Art

Art K-2 (Updated 11.1.2014)

Art 3-4 (Updated 4.19.2013)

Art 5-8 (Updated 2.25.2013)

Art I (Updated 5.25.2013)

Art II (Updated 5.25.2013)

Art III (Updated 5.25.2013)

Art IV (Updated 5.25.2013)

Media Arts (Updated 5.25.2013)

Digital Media (Updated 5.25.2013)

Multimedia I (Updated 2.19.2013)

Multimedia II (Updated 2.13.2013)

Computer Art (Updated 2.13.2013)

World Crafts (Updated 4.19.2013)

# Comprehensive Health and Physical Education

Physical Education K-2 (Updated 1.19.2014)

Physical Education Grades 3 and 4 (Updated 1.9.2013)

Physical Education Grade 5-8 (Updated 1.9.2013)

Physical Education Grade 9-12 (Updated 1.9.2013)

Health Grades K-2 (Updated 1.19.2014)

Health 3-4 (Updated 9.15.2012)

Health 5 (Updated 5.15.2013)

Health 6 (Updated 5.15.2013)

Health Grade 7 (Updated 4.19.2013)

Health 8 (Updated 5.15.2013)

Health Grade 9 (Updated 1.21.2013)

Drivers Education (Updated 1.21.2013)

Health Grade 11 (Updated 2.6.2013)

Health Grade 12 (Updated 4.19.2013)

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Athletic Training and Physiology (Updated 9.15.2012)

#### **Business**

Web Design I (Updated 9.15.2012)

Web Design II (Updated 9.15.2012)

Accounting for 21st Century Business I (Updated 9.15.2012)

Accounting for 21st Century Business II (Updated 9.15.2012)

Management for 21st Century Business I (Updated 2.15.2014)

Management for 21st Century Business II (Updated 9.15.2012)

Advanced Computer Certification (Updated 10.26.2012)

## Life Skills

Social Skills Grades K-4 (Updated 3.14.2013)

Life Skills Grades 5 and 6 (Updated 2.22.2014)

Life Skills Grades 7 and 8 (Updated 5.28.2013)

## Educational Technology and Innovation

Information and Innovation Technology Kindergarten (Updated 1.12.2014)

Information and Innovation Technology Grade 1 (Updated 1.12.2014)

Information and Innovation Technology Grade 2 (Updated 1.12.2014)

Information and Innovation Technology Grades 3-4 (Updated 3.15.2013)

Information and Innovation Technology Grades 5 (Updated 10.20.2013)

Information and Innovation Technology Grades 6 (Updated 10.20.2013)

Information and Innovation Technology Grades 7 (Updated 10.20.2013)

Information and Innovation Technology Grades 8 (Updated 10.20.2013)

## College and Career Ready Seminars

Freshman Seminar (Updated 2.4.2014)

Sophomore Seminar (Updated 4.19.2013)

Junior Seminar (Updated 1.21.2013)

Senior Seminar (Updated 2.12.2014)

## World Language

Spanish K-2 (Updated 2.5.2014)

Spanish 3-4 (Updated 2.14.2014)

Spanish 5-8 (Updated 4.19.2013)

Spanish 5-8 (Revised - 10.20.2013)

Spanish I (Updated 1.24.2014)

Spanish II (Updated 2.22.2014)

Spanish III (Updated 2.22.2014)

Spanish IV (Updated 9.15.2012)

# **ISTEM**

iSTEM Grade 5 (Updated 10.20.2013)

iSTEM Grade 6 (Updated 2.5.2014)

iSTEM Grade 7 (Program Transition - Full Grade 7 Implemented Fall 2014)

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## 8. TRANSLATION SERVICES – DISTRICT

Approve the following agency to provide translation services to the Keansburg School District for the 2014-2015 school year:

Integrated Translation Services, Union NJ

\$60.00 per hour for foreign language

interpretation services

Account #: 11-000-100-562-80

# 9. INDEPENDENT CONSULTANTS – 2014-2015 – DIST

Approve the following independent consultants to provide services for the 2014-2015 school year:

Ana Pires Social Worker \$450.00 Bilingual Social Assessment/interview

Cross County Clinical &

Educational Services \$625.00 Child Study Team Evaluations – English

\$825.00 Child Study Team Evaluations – Bilingual \$85.00 – 145.00 Per hour Psychological, Speech

Pathology, LD. LCSW Services

Oxford Consulting Services Inc. \$500.00 Child Study Team Evaluations - English

\$625.00 Child Study Team Evaluations – Bilingual \$105.00 Speech Therapy, Occupational Therapy

and Physical Therapy

Supreme Consultants, LLC \$750.00 Bilingual Psychological, Educational &

\$47.00 per hour Interpreting \$25.00 per hour Transcribing

\$600.00 per Monolingual Evaluation / Assessments

Account #: 11-000-219-320-80

# 10. SPECIAL NEEDS – EXTENDED SCHOOL YEAR - 2014-2015

Approve the following student to attend the <u>private</u> school for the 2014-2015 extended school year:

 Student
 School
 Start Date
 Tuition

 MD#14
 JFK
 \$3,481.00
 6-30-14

 ED#3
 Nuview Academy
 \$4,088.00
 7-2014

Account #: 11-000100-566-80

## ADDENDUM:

A. WORKFORCE INVESTIMENT BOARD COORDINATOR - 2014-2015 - HS

Approve the following individual for the position and salary indicated above at \$20.00 per hour, not to exceed \$2,500.00:

Wieczerzak, Heidi

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Account #: 20-084-100-101-40

## B. JOB DESCRIPTION – DIST

Approve the following new job description, as submitted:

Chief Academic Officer

Ref. Exhibit #4

# C. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

<u>DATE</u>	NAME	WORKSHOP TITLE	<u>COST</u>
8/12&14	Emmons, Anthony	McRel Teacher Evaluation Workshop	\$375.00
8/12&14	Niesz, John	McRel Teacher Evaluation Workshop	\$375.00
8/12&14	Scarpello, Patrick	McRel Teacher Evaluation Workshop	\$375.00

Superintendent's Report

Personnel: A through O General: 1 through 10							
	Addendum: A through C						
	Yes No Abstain						
Bartram	Х						
Best	Х						
Donaldson	Х						
Fleming	Х						
Frizell	Х						
Hoff	х						
Ketch	Х						
Moran	Х						
Ferraro	Х						
Motion by:		Best					
Second by:	Frizell						
Roll Call Vote	9 in favor						
		0 oppos					
	absent						
	0 abstain						
L	Motion carried						

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# BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR'S REPORT

# BS-02: RATIFICATION OF BILLS PAID AND CHECKS ISSUED PRIOR TO A BOARD MEETING

Recommend that the Board of Education ratify the bills paid and checks issued prior to the board meeting in accordance with Board Policy 6470 in the amount of \$429,932.93.

# BS-03: BILLS PAID AND CHECKS ISSUED AT THE BOARD MEETING

Recommend that the Board of Education approve the bills paid and checks issued at the board meeting in the amount of \$265,874.00.

# BS-04: RATIFICATION OF TRANSFERS PRIOR TO A BOARD MEETING

Recommend that the Board of Education approve the following transfers made prior to the board meeting in accordance with Board Policy 6422.

See Exhibit "A"

# **BS-05: RATIFICATION OF PAYROLL SERVICES RENDERED**

Recommend that the Board of Education ratify the salary checks issued for the June 30, 2014 payroll in the amount of \$476,133.52.

# BS-06: DISTRICT FOOD SERVICE PROGRAM PRICING

Recommend that the Board approve the following lunch prices to be charged by the cafeteria for the 2014-2015 school year in accordance with Section 205 of the Healthy, Hunger-Free Kids Act of 2010 (Equity in Pricing for School Lunches).

	NATIONAL S	CHOOL LUNCH PE	ROGRAM	,
Location	Max Student	Proposed Price	Current Price	Adult Price
	Price	2014-2015	2013-2014	*
High School	\$4.25	\$2.30	\$2.15	\$3.25
Middle School	\$4.00	\$2.25	\$2.10	\$3.25
Elementary School	\$3.75	\$2.15	\$2.00	\$3.25

<sup>\*</sup> The adult price must be at least \$0.50 more than the student price.

## **BS-07 NATIONAL COOPERATIVE**

Recommend that The Keansburg Board of Education purchase utilize the U.S. Communities Government Purchasing Alliance contract for Education Furniture #0844685 to purchase office furniture in the amount of \$12,793.15 through Virco.

## **BS-08 TRANSPORTATION JOINTURE**

Recommend that the Board approve a transportation jointure with Bergen County Region V Council for Special Education for July 1, 2014 to June 30, 2015 for \$14,397 for student CG.

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**Board Secretary's Report** 

	Yes	No	Abstain
Bartram	X		
Best	Χ		
Donaldson	Χ		
Fleming	X		
Frizell	X		
Hoff	X		
Ketch	X		
Moran	X		
Ferraro	Χ		
Motion by:		Donaldson	
Second by:		Ketch	a
		9 in favor	
	0 opposed		
	0 absent		
		0 abstain	
Roll Call Vote		Motion carrie	d

# MOTION ON ADJOURNMENT

Motion by Ann Marie Best and seconded by Dolores Bartram to adjourn this meeting.

Roll call vote: 9 in favor, 0 opposed, 0 absent, and 0 abstain; motion carried. Closed the meeting at 7:58p.m.

Respectfully submitted,

Corey J. Lowell, SFO

Business Administrator/Board Secretary

CJL/bmw

C: Gerald North Administrators Board Members