

MINUTES

**REGULAR BOARD MEETING
KEANSBURG BOARD OF EDUCATION
JOSEPH R. BOLGER MIDDLE SCHOOL AUDITORIUM
MARCH 14, 2023 - 7:00 P.M.**

CALL TO ORDER Matthew Kitchen, President, called the Regular Meeting to order at 7:07 p.m.

MEMBERS PRESENT Kenneth Cook, Judy Ferraro, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski

MEMBERS ABSENT Brooke Clayton and Patricia Frizell

OTHERS PRESENT Kathleen O'Hare, Superintendent, Michael Sette, Assistant to the Business Administrator/Board Secretary, John O Bennett, Attorney, and District Administration.

PLEDGE OF ALLEGIANCE

STUDENT REPRESENTATIVE REPORTS-

Students from JR Bolger Middle School and KHS gave reports on their school happenings.

COMMITTEE REPORTS - Mr. Cook reported on the Finance Committee

COMMENTS AND QUESTIONS RELATING TO BOARD AGENDA ITEMS- NONE

EXECUTIVE SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

- (1) Personnel
- (2) _____
- (3) _____

It is anticipated that the length of time of this executive session will be 45 minutes and that action will not be taken in public after the executive session.

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Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

MOTION BY: Kenneth Cook

SECONDED BY: Michael Mankowski

IN 7:14 pm OUT 8:22 pm

APPROVAL OF EXECUTIVE SESSION	
MOVED BY:	Kenneth Cook
SECONDED BY:	Judy Ferraro
AYE:	Kenneth Cook, Judy Ferraro, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
NAY:	
ABSTAIN:	

APPROVAL OF MINUTES

RESOLVED, that the minutes of the following meeting be approved as submitted:

MEETING	DATE
REGULAR MEETING	February 21, 2023
EXECUTIVE SESSION	
SPECIAL MEETING	

APPROVAL OF MINUTES	
MOVED BY	Kenneth Cook
SECONDED BY	Michael Mankowski
AYE	Kenneth Cook, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
NAY	
ABSTAIN	Judy Ferraro

The Superintendent of Schools recommends positive action on the following items:

PERSONNEL:

1. RETIREMENT-2022-2023-DISTRICT

Approve the following retirement, as submitted:

White, Bernadette Confidential Secretary Account # 11-000-251-105-55
Eff. 10/1/23

2. PROFESSIONAL EMPLOYMENT-2022-2023-DISTRICT

Hanson, Samantha	Psychologist MA+30-6	\$68,890.00	District
Eff. 4/3/23		prorated	
Account # 20-487-200-100-80			

Kolesa, Monica	Bilingual	MA-14	\$84,130.00	JCCS
Eff. 5/15/23 or sooner			prorated	
Account # 15-120-100-101-20				

3. LEAVE OF ABSENCE-MEDICAL

Approve/ratify the following individuals be granted a Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Anderson, James	03/20/2023	04/17/2023
Bufano, Jamie	02/15/2023	03/02/2023
Buresh, Jana	04/17/2023	06/08/2023

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Iacouzzi, Melissa	02/21/2023	03/01/2023
Zielinski, Amy	02/13/2023	02/27/2023

4. LEAVE OF ABSENCE-MEDICAL-REVISION

Approve/ratify the following individual be granted a revision to her Medical Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Returning
Soto, Jacqueline	01/12/2023	03/07/2023

5. LEAVE OF ABSENCE-MATERNITY/CHILDCARE-REVISION

Approve/ratify the following individual be granted a revision to her Maternity/Childcare Leave of Absence using allowable sick days followed by unpaid leave. If interested and eligible, this leave may be deducted from his/her entitlement under FMLA/NJFLA:

Name	Beginning	Ending
Flannigan, Ashley	02/22/2023	06/30/2023

6. SUBSTITUTE TEACHER/PARAPROFESSIONAL-2022-2023-DISTRICT

Approve the following individual to be added to our substitute teacher/paraprofessional list for the 2022-2023 school year at the rates listed below:

Larson, Jeanne Marie^

\$100.00 = Substitute Teacher

\$ 85.00 = Paraprofessional

^pending completion of paperwork

*per negotiated contract agreement

Account # 11-120-100-101-20 Prek-5

Account # 11-130-100-101-30 6-8

Account # 11-140-100-101-40 9-12

7. **SUBSTITUTE SECRETARY-2022-2023-DISTRICT**

Approve the following individual as a Substitute Secretary for the 2022-2023 school year at \$15.00 per hour, as needed. All hours must have prior approval from Central Office.

Kane, Kimberly

Account # 11-120-100-101-20 Prek-5

Account # 11-130-100-101-30 6-8

Account # 11-140-100-101-40 9-12

8. **PRE-K EVENING REGISTRATION STAFF- 2022-2023**

Approve the following individuals to facilitate registration at the Keansburg Early Learning Center for one evening, March 29, 2023, at 2 hours for each individual at the contracted hourly rate.

School Nurse

Silva, Deborah

Account #: 20-218-200-104-10

Secretary

Cooney, Maryann

Account #: 20-218-200-105-10

Community Parent Involvement Specialist

Walling, Bonnie

Account #: 20-218-200-173-10

Teacher

George, Anna

Account #: 20-218-100-101-10

9. **PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE
2022-2023-DISTRICT**

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

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5/24	Bonaly, Sara	NJTESOL Spring Conference	\$390.00
2/22	Ferraro, James	J. Harris Academy-Use of Force	\$235.19*
2/22	Fowlkes, Troy	J. Harris Academy-Use of Force	\$229.42*
5/24	Niro, Maureen	NJTESOL Spring Conference	\$390.00

*Revised amount to include mileage. Workshop was previously approved at the February 21, 2023 Board meeting.

DISCUSSION

APPROVAL OF PERSONNEL	
Moved By:	Judy Ferraro
Seconded By:	Kenneth Cook
Aye:	Kenneth Cook, Judy Ferraro, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	
Abstain:	Judy Ferraro on #9, 2nd name only

GENERAL

10. DISTRICT H-I-B. REPORT-2022-2023

Approve the monthly District H-I-B- Report for the month of February, 2023
Ref. Exhibit # 1

11. KEANSBURG SCHOOL DISTRICT ANNUAL CALENDAR-2022-2023-REVISION

Approve the 2022-2023 Keansburg School District Annual Calendar Revision.
This revision is the utilization of unused emergency days as follows:

Wednesday, April 5, 2023

Thursday, April 6, 2023

Tuesday, May 30, 2023

Ref. Exhibit # 2

12. KEANSBURG SCHOOL DISTRICT ANNUAL CALENDAR-2023-2024

Approve the 2023-2024 Keansburg School District Annual Calendar as Submitted:

Ref. Exhibit # 3

13. IN-STATE CLASS TRIPS-2022-2023-DISTRICT

Approve the 2022-2023 In-State Class Trip Locations as submitted:

Ref. Exhibit # 4

14. SCHOOL HOURS-DISTRICT-2023-2024

Approve the 2023-2024 school hours, as listed (remaining the same as current):

	Regular Day	One Session Day	Delayed Opening
PreK	7:45 a.m. - 2:00 p.m. Students report 7:45 a.m.	7:45 a.m. - 12:15 p.m. Students report 7:45 a.m.	9:45 a.m. - 2:00 p.m. Students report 9:45 a.m.
Caruso	8:00 a.m. - 2:20 p.m. Doors open 7:45 a.m. Breakfast 7:30 a.m. - 7:45 a.m.	8:00 a.m. - 12:20 p.m. Doors open 7:45 a.m. Breakfast 7:30 a.m. - 7:45 a.m.	9:30 a.m. - 2:20 p.m. Doors Open at 9:15 a.m.
Bolger	7:45 a.m. - 2:15 p.m. Breakfast: 7:25 a.m.	7:45 a.m.- 12:00 p.m. Breakfast: 7:25 a.m.	9:25 a.m. - 2:15 p.m. Breakfast: 9:00 a.m.
KHS	7:35 a.m. - 2:22 p.m. Breakfast: 7:15 a.m.	7:35 a.m. - 12:00 p.m. Breakfast: 7:15 a.m.	9:05 a.m. - 2:22 p.m. Breakfast: 8:55 a.m.
Beacon (KHS)	8:35 a.m. - 1:56 p.m.	8:35 a.m. - 12:35 p.m.	9:05 a.m. - 1:56 p.m.

Teachers contracted day is 7:30 a.m. - 2:30 p.m.

Delayed opening all staff report 8:45 a.m.

APPROVAL OF GENERAL	
Moved By:	Judy Ferraro
Seconded By:	Kenneth Cook
Aye:	Kenneth Cook, Judy Ferraro, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	Kim Kelaher-Moran on #11 and #12 only
Abstain:	

DISCUSSION

ADDENDUM:

A1. PROFESSIONAL EMPLOYMENT-2022-2023-DISTRICT

Michko, Tara Art BA-8 \$65,190.00 HS
 Eff. 5/15/23 or sooner prorated
 Account # 15-140-100-101-40

A2. EXTRA BLOCK TEACHER-2022-2023-JCCS

Approve the following staff member to assume the role as an extra block teacher with
 ½ stipend per the negotiated agreement for the 2022-2023 school year for class
 coverage.

Liantonio, Danielle \$13,598.00

Account # 15-120-100-101-20

APPROVAL OF ADDENDUM	
Moved By:	Michael Mankowski
Seconded By:	Kenneth Cook
Aye:	Kenneth Cook, Judy Ferraro, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	
Abstain:	

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

The Superintendent of Schools recommends positive action on the following items:

1. APPROVE BILLS

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$1,158,332.69.

2. APPROVE PAYROLLS

Recommend that the Board of Education approve the salary checks issued for the following payrolls totaling \$1,846,955.64

February 15, 2023 \$946,408.28

February 28, 2023 \$900,547.36

3. 2022-2023 HOME INSTRUCTION

Recommend the Board approve the following student to receive Home Instruction for the 2022-2023 school year:

Student I.D.	H.I.#	Tutor	Start Date	End Date	Hours
4067216241	15	L.Leak	2-1-23	2-10-23	10 total hours
6711300425	16	L.Leak	2-1-23	2-10-23	10 total hours
7060986241	17	Learnwell	2-14-23	2-24-23	5 total hours
1470061843	18	S.Muniz Educere	2-14-23	6-23-23	5 hours per week
7005980478	19	L.Leak	2-14-23	3-24-23	10 hours per week

Account # 11-150-100-101-80

Account # 11-150-100-320-80

4. APPROVAL OF SETTLEMENT AGREEMENT

Be It Resolved, that a settlement is hereby approved in the matter of P.B. on behalf of A.B. v. Keansburg School District Board of Education, OAL Docket No. EDS 03168-2022, and that the Board President is authorized to execute a written settlement agreement memorializing the terms agreed upon by the parties.

5. RECEIPT OF BIDS AND AWARD OF CONTRACT FOR PARKING LOT RENOVATIONS AT THE KEANSBURG HIGH SCHOOL PAVING #22K0077

WHEREAS, the Keansburg Board of Education (the “Board”) and Spiegle Architectural Group, Inc., Architects-Planners, prepared the bid specifications for the Parking Lot Renovations at the Keansburg High School. Construction on this project shall proceed in accordance with all applicable statutes and executive orders (hereinafter the “Work”); and

WHEREAS, the Board subsequently solicited bid proposals for the Work; and

Bidders	S&G Paving Inc	Fiore Paving	Lucas Brothers Inc	Black Rock Enterprises	Diamond Construction
Bid	\$755,000.00	\$763,000.00	\$832,000.00	\$845,180.00	\$1,294,000.00
Alternate Bid #1	\$157,500.00	\$150,000.00	\$174,000.00	\$185,229.00	\$264,000.00
Total Bid	\$912,500.00	\$913,000.00	\$1,006,000.00	\$1,030,409.00	\$1,558,000.00

NOW, THEREFORE BE IT RESOLVED, that the Board of Education hereby award the Contract for Work to the lowest responsible bidder as referenced below in the following values and amounts for Base Bid and Alternative Bid (AB-1):

Vendor	Amount
S&G Paving Inc	\$912,500.00

DISCUSSION

6. FISCAL YEAR 2023-2024 TENTATIVE BUDGET APPROVAL

The Superintendent recommends approval to adopt the Tentative Budget for FY 2023-2024:

BE IT RESOLVED that the tentative budget be approved for the 2023-2024 School Year using the 2023-2024 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Debt</u>	<u>Total</u>
2023-2024 Total Expenditures	\$35,613,504	\$10,802,838	\$0	\$46,416,342
Less: Anticipated Revenues	\$27,548,014	\$10,802,838	\$0	\$38,350,852
Taxes to be Raised	\$8,065,490	\$0	\$0	\$8,065,490

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Keansburg Board of Education located at 100 Palmer Place, Keansburg, NJ 07734 on April 25, 2023 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2023-2024 School Year.

Adjustment for HEALTH CARE COSTS

BE IT RESOLVED that the Keansburg Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$85,184. The additional funds will be used to pay for the additional increases in health benefit premiums.

APPROVAL OF BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT	
Moved By:	Kenneth Cook
Seconded By:	Michael Mankowski
Aye:	Kenneth Cook, Judy Ferraro, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	Christopher Hoff on #6 only
Abstain:	

ADDENDUM

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

The Superintendent of Schools recommends positive action on the following items:

1. **RECEIPT AND ACCEPTANCE OF JANUARY BOARD SECRETARY'S REPORT**

Recommend the receipt of the Board Secretary Financial Reports as of January 31, 2023 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10c3 that no major account or Fund has been over expended as of January 31, 2023 based upon the Board Secretary's Certification and that sufficient funds are available to meet the District's financial obligations for the remainder of the Fiscal Year.

2. **APPROVE APPROPRIATION TRANSFERS**

Recommend that the Board of Education approve the following Transfers. See Ex.

APPROVAL OF ADDENDUM	
Moved By:	Michael Mankowski
Seconded By:	Kenneth Cook
Aye:	Kenneth Cook, Judy Ferraro, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	
Abstain:	

PUBLIC COMMENTS AND QUESTIONS RELATING TO ADDITIONAL CONCERNS

OLD/NEW COMMUNICATIONS

The Board commented on the recommendations of the Superintendent, and recent events that took place in the District.

ADJOURNMENT OF MEETING

MOTION TO ADJOURN	
Moved By:	Kenneth Cook
Seconded By:	Judy Ferraro
Aye:	Kenneth Cook, Judy Ferraro, Christopher Hoff, Matthew Kitchen, Kim Kelaher-Moran, Gregory Siciliano and Michael Mankowski
Nay:	
Abstain:	

Moved by Kenneth Cook, seconded by Judy Ferraro and unanimously carried, the meeting adjourned at 8:35 pm.

Respectfully submitted,



Michael Sette
Board Secretary