

KEANSBURG BOARD OF EDUCATION  
100 PALMER PLACE  
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES  
March 15, 2016

**CALL TO ORDER**

I hereby call to order the Regular Meeting of the Keansburg Board of Education, held on March 15, 2016, in the Bolger Middle School Faculty Lounge. Adequate notice for this meeting has been mailed to the Asbury Park Press, filed with the Municipal Clerk of Keansburg, posted on the District website and posted inside the office of the Keansburg Board of Education, 100 Palmer Place, Keansburg, NJ on January 14, 2016.

**ROLL CALL**

Corey Lowell, Board Secretary, called the roll:

**Present:** Dolores Bartram, Brooke Clayton, Michael Donaldson, Judy Ferraro, Walter Fleming, Patricia Frizell, Christopher Hoff, Kimberly Kelaheer- Moran and Robert Ketch

**Absent:** None

**Also Present:** Gerald North, Superintendent of Schools, and Attorney John Bennett

**PLEDGE OF ALLEGIANCE**

Number of public present: 12

**PUBLIC**

None

**EXECUTIVE SESSION**

None

**BS-01 APPROVAL OF MINUTES**

Motion by Ketch and seconded by Bartram to approve the following minutes:

Special Meeting – February 17, 2016, Regular Meeting – February 23, 2016  
and Special Meeting March 1, 2016

Roll Call Vote: 9 in favor, 0 opposed, 0 absent, 0 abstain, motion carried

The Superintendent of Schools recommends positive action on the following items:

**PERSONNEL:**

**A. RESIGNATIONS – STAFF**

Approve the following resignations, as submitted:

Cier, Shawn	Computers	Efft. 6/30/16
Jelinski, Michael	Community Liaison	Efft. 6/30/16

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B. NON-PROFESSIONAL PERSONNEL – EMPLOYMENT – 2015-2016

Approve the following individual for the position and salary indicated, effective for the 2015-2016 school year:

Fay, Jaclyn	School Based Youth Services Program Coordinator	\$70,000.00	HS
Eff. 3/16/16	15-216-100-101-10	Pro-rated	

C. LEAVE OF ABSENCE – DIST

Approve the following individual be granted a revision to her Maternity/Child Care Leave of Absence beginning March 1, 2016 returning June 7, 2016 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

Caruso, Roseann

Approve the following individual be granted a Medical Leave of Absence beginning February 16, 2016 returning March 1, 2016 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

Soviero, Aja

Approve the following individual be granted a revision to her Medical Leave of Absence beginning February 2, 2016 returning February 22, 2016 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

Thorn, Kristine

D. INTERIM – SUPERVISOR OF SPECIAL EDUCATION – 2015-2016 – DIST

Approve the following individual for the position and additional per diem salary indicated, effective as listed:

Feiles, Katie	Interim Supervisor of Special Education	\$100.00 per diem	Dist
Effective: May 1, 2016 through June 30, 2016			
Account #: 11-000-219-104-80			

E. KEANSBURG AFTER SCHOOL PROGRAM – (KAP) - 2015-2016 DIST

Approve the following individuals for the position and salary listed in the Keansburg Afterschool program from April 7, 2016 to June 10, 2016 at \$35.00 per hour:

Teacher

Carlstrom, Andrew	22 hours, not to exceed \$770.00
Carrier, Tammy	165 hours, not to exceed \$5,775.00
DeFilippo, Geraldine	66 hours, not to exceed \$2,310.00
Inzerillo, Kerri	16.5 hours, not to exceed \$577.50
Maguire, Tara	44 hours, not to exceed \$1,540.00

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Marinoff, Marc	88 hours, not to exceed \$3,080.00
Membreno, Stanley	22 hours, not to exceed \$770.00
McKenna, Erin	121 hours, not to exceed \$4,235.00
Murphy, Margaret	22 hours, not to exceed \$770.00
Patterson, Douglas	132 hours, not to exceed \$4,620.00
Pepper, Jesse	22 hours, not to exceed \$770.00
Petrocelli, Luciana	132 hours, not to exceed \$4,620.00
Tedeschi, Michael	44 hours, not to exceed \$1,540.00
Tritto, Tonya	33 hours, not to exceed \$1,155.00
Walters, Ashley	22 hours, not to exceed \$770.00
Weldon, Lissa	27.5 hours, not to exceed \$962.50
Wieczerek, Heidi	44 hours, not to exceed \$1,540.00

Account #: 20-095-100-100-60

Account #: 20-097-100-100-60

Substitute Teacher \$35.00 per hour, as needed

Carlstrom, Andrew	Patterson, Douglas
Carrier, Tammy	Pepper, Jesse
DeFilippo, Geraldine	Petrocelli, Luciana
Inzerillo, Kerri	Tedeschi, Michael
Maguire, Tara	Tritto, Tonya
Marinoff, Marc	Walters, Ashley
Membreno, Stanley	Weldon, Lissa
McKenna, Erin	Wieczerek, Heidi
Murphy, Margaret	

F. FAMILY FRIENDLY CENTER PROGRAM – 2015-2016 - PM

Approve the following individuals for the position and salary as listed in the Family Friendly Center Program from March 1, 2016 to June 30, 2016 at \$35.00 per hour:

Teacher

Annuzzi, Barbara	26.5 hours, not to exceed \$972.50
Crossnohere, Ellen	14.5 hours, not to exceed \$507.50
Jones, Christopher	13 hours, not to exceed \$455.00
McKenna, Erin	11.5 hours, not to exceed \$402.50
Pearce, Karen	38.5 hours, not to exceed \$1,347.50
Sperring, Ryan	24.5 hours, not to exceed \$857.50
White, Jessica	24.5 hours, not to exceed \$857.50

Account #: 20-432-100-100-40

Substitute Teacher \$35.00 per hour, as needed

Annuzzi, Barbara	Jones, Christopher
Crossnohere, Ellen	McKenna, Erin
Desoucey, Christina	Pearce, Karen

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Sperring, Ryan

White, Jessica  
Young, Karen

G. OPEN GYM – JB

Approve the following individual to hold open gym for basketball for Bolger students every Thursday from 2:30pm – 4:00pm for the remainder of the 2015-2016 school year, at no cost to the district:

Sigrist, Andrew

H. AFTER SCHOOL ACTIVITIES – TEACHER ASSISTANT – DIST

Approve the following individual to attend after school activities with students for the 2015-2016 school year for 1.25 hours per day, 4 days per week, at \$16.86 per hour, not to exceed \$1,180.48 total:

Redden, Nicole  
Account #: 11-000-217-106-80

I. TITLE I PARENT WORKSHOP PRESENTERS - JB

Approve the following individuals as Title IA Parent Workshop Presenters for the 2015-2016, academic year at the hourly rate of \$35.00 not to exceed a total of 4 hours for each workshop presentation:

Acconzo, Danielle  
Fraser, Lia  
Grieco, Gabrielle  
Janik, Brian

Kelly, Brooke  
Kohler, Stefania  
Mankowski, Jessica  
Murphy, Lauri

Approve the following to work as Title IA Parent Workshop Childcare Paraprofessional for the 2015-2016 school year, a total of 2 hours for each workshop at \$18.66 per hour:

Baeza, Nancy  
Account #: 20-232-200-100-30

J. KEANSBURG AFTER SCHOOL SUMMER CAMP PROGRAM (KAP) - 2015-2016- DIST

Approve the following individuals for the position and salary listed in the Keansburg Afterschool Summer Camp Program from June 27, 2016 through July 29, 2016 at \$35.00 per hour:

Site Coordinator

Murphy, Lauri 130 hours, not to exceed \$4,550.00

Teacher

Carrier, Tammy 125 hours, not to exceed \$4,375.00

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Bird, Jonathan	125 hours, not to exceed \$4,375.00
DeFilippo, Geraldine	125 hours, not to exceed \$4,375.00
DeTalvo, Christopher	125 hours, not to exceed \$4,375.00
Grieco, Gabrielle	125 hours, not to exceed \$4,375.00
Murphy, Margaret	125 hours, not to exceed \$4,375.00
Pepper, Jesse	125 hours, not to exceed \$4,375.00
Weldon, Lissa	125 hours, not to exceed \$4,375.00

Account #: 20-096-100-100-60

Account #: 20-097-100-100-60

<u>Substitute Teacher</u>	\$35.00 per hour, as needed
Herbert, Jesse	Sciacca, Nicole
Gallagher, Brian	Szotak, Ashley
Josselyn, Karen	Tritto, Tonya

K. TITLE IA SUMMER PROGRAM STAFF- 2015-2016 - PM/JC/JB

Approve the following individuals for the above program from June 27, 2016 to July 28, 2016 at \$35.00 per hour:

Summer Coordinator - K-8 not to exceed \$7,500.00 from April 1, 2016 to August 5, 2016

Tara Smith

Teachers - Grades K-2 - 94 hours each = \$3,290.00

Annuzzi, Barbara	Muniz, Shondell
Corey, Jeanne	Pearce, Karen
Corrao, Danielle	Rourke, Danielle
Holcombe, Tammie	Sperring, Ryan
Josselyn, Karen	Walters, Ashley
Lopez, Deanne	White, Jessica

Teachers - Grades 3-8 - 94 hours each = \$3,290.00

Carrier, Tammie  
Inzerillo, Kerri  
Malloy, Lisa  
Marinoff, Marc  
Membreno, Stanley  
Phan, Jessica  
Rosenberg, Michael  
Viggiano, Jonna  
Weldon, Lissa

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Account #: 20-232-200-100-30

Substitute Teachers           \$35.00 per hour, as needed  
Desoucey, Christina  
Gallagher, Brian  
Herbert, Jesse  
Sciacca, Nicole  
Szotak, Ashley  
Tritto, Tonya  
Wieczerek, Heidi

L.     RESPONSIVE CLASSROOM - SUMMER TRAINING - K-4

Approve the following individuals to attend Responsive Classroom training from August 22, 2016 – August 25, 2016 at \$35.00 per hour, 7 hours each day, not to exceed \$980.00 each:

<u>PM</u>	<u>JC</u>
Annuzzi, Barbara	DeVirgilio, Michele
Dakoglou, Grace	Lufrano, Dana
DeSoucey, Christina	Smith, Tara
Joyce, Maria	Underhill, Marianne
Nigro, Lisa	Weldon, Lissa
Account #: 15-110-100-101-10	Account #: 15-120-100-101-20

M.     SUMMER ENRICHMENT PROGRAM STAFF- 2015-2016 - PREK- PM

Approve the following individuals for the above summer program at \$35.00 per hour for staff and hourly rates for teacher assistants from June 27, 2016 through July 29, 2016:

Teacher - 4 hours per day, 20 days = \$2800.00 each

Fahnholz, Bridget  
Feeney, Gina  
Gonzales, Diane  
Janik, Jacqueline  
Kramer-Teheran, Jessica  
Newme, Dyane  
Young, KarenAccount #: 20-218-100-101-10

Substitute Teachers           \$35.00 per hour, as needed  
Desoucey, Christina  
Giebler, Jamie  
Sciacca, Nicole  
Walters, Ashley

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Teacher Assistants - 3.5 hours per day, 20 days = not to exceed 70 hours at the hourly rate listed:

Fonseca, Cynthia \$17.50  
Harrington, Justine \$17.50  
Piggott, Rebecca \$17.30  
Soto, Jacqueline \$17.50  
Vargas, Laura \$17.50  
Zgola, Lori \$17.50  
Account #: 20-218-100-106-10

Substitute Teacher Assistants - as needed

Antonetti, Carly \$16.87  
Sheldon, Dorothy \$17.50

N. WORKFORCE INVESTMENT BOARD –STUDENTS - 2015-16

Approve the following students to receive employment at the rate of \$8.50 per hour for up to 300 hours from September 1, 2015 through September 30, 2016. Students will be trained and placed at one of the chosen sites indicated below.

Student	Site	Working with Children
Donovan, Claire	FFC	Yes
Whatley, Nykira	St. Ann's	Yes
Simmers, Frances	FFC/KAP	Yes

\*Pending DOL WIA approval

Account #: 20-084-100-101-40

O. PROFESSIONAL DEVELOPMENT-DIST.

Approve the following individuals for spring professional development workshops below. Presenters will be paid \$35.00 per hour not to exceed the hours per statement of work submitted. Professional attendees will be paid \$35.00 per hour and Teacher Assistants will be paid their hourly rate:

Photoshop Part 1- How Kids Can Use it for Visual Projects 4/18 3:30pm – 5:00pm

Presenter: Stanley Membreno

Acconzo, Danielle	Leary, Barbara	
Agresti, Katie	Little, Cheryl	\$19.13
Collier, Shannon	Marks, Heather	\$18.66
Dean, Marianne	Meyers, Michelle	
Desoucey, Christina	Petraroi, Deborah	
Fahnholz, Bridget	Phan, Jessica	
Holcombe, Tammie	Sigrist, Andrew	
Hummer, Rosemarie	Szotak, Ashley	
Jones, Christopher	Weldon, Lissa	
Josselyn, Karen	Zifchak, Elena	

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Waitlist:

Donnelly, Nicole  
Mason, Marcy \$18.89  
Viggiano, Jonna

Using Prezi to Create Self Regulated  
Student and "Visual Curriculums"

4/25 3:30pm – 5:00pm

Presenter: Stanley Membreno

Acconzo, Danielle	Josselyn, Karen	
Agresti, Katie	Leary, Barbara	
Collier, Shannon	Marks, Heather	\$18.66
Dolan, Amy	Pepper, Jesse	
Fabiano, Mary	Phan, Jessica	
Florek, Gabrielle	Sciacca, Nicole	
Giebler, Jamie	Sheehan Margaret	
Gomez, Erin	Sigrist, Andrew	
Hummer, Rosemarie	Murphy, Lauri	
Inzerillo, Kerri		

Tech Tuesdays (Additional Participants)

5/3, 5/10, 5/17, 5/24, 5/31

Presenter: Christine Formica & Christopher Jones 6/7, 6/14 3:30pm – 5:00pm

Coughlin, Dorothy  
Fay, Jaclyn  
Membreno, Stanley

P. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE

Approve attendance at the workshops as listed at the costs indicated: Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operation of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount to the district:

3/11	Feiles, Katie	NJAPSA Special Education Academy	\$199.00
	Russomano, B.	Legal Case Law Topics in Special Education	\$199.00
4/6	Castles, Daniel	Public School Bidding	\$237.00
4/15	Gomez, Erin	Power Up! Learning All Day	\$219.00
	Natalino, Michelle	NJ Speech-Language Convention	\$275.00
5/13	Sheard, Debra	NJASA/NJAPSA Annual Spring Conference	\$1,060.00
6/1	Clagett, Dianne	NJTESOL conference	\$224.00

**GENERAL:**

1. DISTRICT H-I-B. REPORT – 2015-2016

Approve the monthly district H-I-B Report for the month of February 2016.



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Ref. Exhibit #1

2. PROFESSIONAL EMPLOYMENT CONTRACTS – 2015-2016

Approve the following employment contracts for the 2015-2016 school year, as submitted:

School Based Youth Services Program Coordinator  
School Based Youth Development Specialist

Ref. Exhibit #2

3. OUT OF STATE TRIPS – DIST

5/12 JB Lunt Fontaine Theatre, New York, NY. KAP will see Finding  
Netherland. 4:30pm – 11:00pm.

5/18 JB Citizens Bank Park, Philadelphia, PA. PBSIS winners will attend  
Weather Education Day. 8:15am – 7:00pm.

7/8 JB Intrepid Museum, New York, NY. KAP will tour the museum.  
8:30am – 2:30pm.

7/19 JB New Amsterdam Theatre, New York, NY. KAP will see Aladdin,  
4:00pm – 11:00pm.

7/29 JB Madam Tussauds Wax Museum, New York, NY. KAP will tour the  
museum. 8:30am – 2:30pm.

4. DISPOSAL OF EQUIPMENT – PRESCHOOL - PM

Approve the disposal of the following broken equipment:

1 - Smart Table

5. CURRICULUM APPROVAL - DIST

Approve the following History Course Sequence for the Keansburg High School:

Grade 9-World History  
Grade 10-US History I  
Grade 11-US History II

6. 21<sup>ST</sup> CENTURY COMMUNITY LEARNING CENTER (KAP) CONTINUATION GRANT  
SUBMISSION - COHORT 10, YEAR 3/5

Approve the submission of the 21<sup>st</sup> Century Community Learning Center Program Continuation Grant,  
Cohort 10, Year 3/5 for the purposes describes in the application, in the amount of \$300,000.00 within  
the next grant year, September 1, 2016- August 31, 2017.

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7. SPECIAL NEEDS TUITION - 2015-2016 - DIST

Approve the following students to attend the school/program indicated for the 2015-2016 school year:

STUDENT ID	D.O.B.	CLAS S	PLACEMENT	START DATE	PRIVA T/ PUBLI C	TUITION
4668776913	11-1-02	OHI	MOESC A.I.P.	2-16-16		\$225.00 p.d.
1931045717	3-17-01	MD	CPC	2-17-16	Private	\$352.50 p.d.
5081751603	12-28-98	ED	Coastal Learning	2-24-16	Private	\$265.73 p.d.
4064561093	1-17-99	ED	Rugby School	2-25-16	Private	\$354.82 p.d.

Account #: 11-000-100-566-80 Private

Account #: 11-000-100-562-80 Public

8. HOME INSTRUCTION - 2015-2016 - DIST

Approve the following student to receive home instruction for the 2015-2016 school year:

STUDENT ID	H.I.#	GR	REASON	TUTOR	START	END
3493438016	38	7	Medical	Patterson	2-16-16	6-22-16
1574321271	39	1	Medical	Education Inc	2-19-16	2-25-16

Account #: 11-150-100-101-80 employee

Account #: 11-150-100-320-80 outside

**ADDENDUM:**

A1. INTERIM SUPERINTENDENT OF SCHOOLS – 2015-2016 – DIST

Approve the following individual as the Interim Superintendent of Schools for the period commencing April 11 2016 through June 30, 2016 at \$610.00 per full day and \$305.00 per half day:

Seidel, Robert F.

Account #: 11-000-230-100-52

A2. LEAVE OF ABSENCE – DIST

Approve the following individual be granted a revision to her Maternity/Child Care Leave of Absence beginning March 15, 2016 through June 30, 2016 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

Daus, Melissa

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Approve the following individual be granted a revision to her Maternity/Child Care Leave of Absence beginning September 11, 2015 through June 30, 2016 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

Johnson, Lauren

Approve the following individual be granted a Maternity/Child Care Leave of Absence beginning April 7, 2016 through June 30, 2016 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

Vansant, Nicole

**P. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE**

Approve attendance at the workshops as listed at the costs indicated: Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operation of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount to the district:

4/15 Moschetta, Sharon 2016 NJSHA Convention

\$175.

**Superintendent's Report**

<b><u>Personnel: A through P</u></b>			
<b><u>General: 1 through 8</u></b>			
<b><u>Addendum: A1 through A12</u></b>			
	Yes	No	Abstain
Bartram	X		
Clayton	X		
Donaldson	X		
Fleming	X		
Frizell	X		
Hoff	X		X on "A1" only
Ketch	X		
Moran	X		
Ferraro	X		
Motion by:	Ketch		
Second by:	Fleming		
Roll Call Vote	9 in favor		
	0 opposed		
	0 absent		
	0 abstain		
	Motion carried		

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**BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR'S REPORT**

**BS-02: RECEIPT AND ACCEPTANCE OF FEBRUARY SECRETARY'S AND TREASURER OF SCHOOL MONIES REPORTS**

Recommend the receipt of the Board Secretary's and Treasurer of School Monies Financial Reports as of February 29, 2016 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)3 that no major account or fund has been over expended as of February 29, 2016 based upon the Board Secretary's Certification and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**BS-03: RATIFICATION OF BILLS PAID AND CHECKS ISSUED PRIOR TO A BOARD MEETING**

Recommend that the Board of Education ratify the bills paid and checks issued prior to the board meeting in accordance with Board Policy 6470 in the amount of \$890,169.14

**BS-04: RATIFICATION OF APPROPRIATION TRANSFERS PRIOR TO A BOARD MEETING**

Recommend that the Board of Education approve the following transfers made prior to the board meeting in accordance with Board Policy 6422.

See Exhibit "A"

**BS-05: RATIFICATION OF PAYROLL SERVICES RENDERED**

Recommend that the Board of Education ratify the salary checks issued for the February 30, 2016 payroll in the amount of \$1,007,728.54.

**BS-06: TENTATIVE BUDGET**

BE IT RESOLVED that the tentative budget be approved for the 2016-2017 School Year using the 2016-2017 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<b><u>GENERAL FUND</u></b>	<b><u>SPECIAL REVENUES</u></b>	<b><u>DEBT SERVICE</u></b>	<b><u>TOTAL</u></b>
<b>2015-16 Total Expenditures</b>	34,520,522	4,644,875	0	39,165,397
<b>Less: Anticipated Revenues</b>	<u>29,554,862</u>	<u>4,644,875</u>	<u>0</u>	<u>34,199,737</u>
<b>Taxes to be Raised</b>	<u>4,965,660</u>	<u>0</u>	<u>0</u>	<u>4,965,660</u>

And to advertise said tentative budget in the Asbury Park Press in accordance with the form required by the State Department of Education and according to law; and

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BE IT FURTHER RESOLVED, that a public hearing be held in the cafetorium of the Bolger Middle School, 100 Palmer Place, Keansburg, New Jersey on Tuesday, April 26, 2016 at 7:00pm for the purpose of conducting a public hearing on the budget for the 2016-2017 School Year.

**Board Secretary's Report**

BS-02 through BS-06			
	Yes	No	Abstain
Bartram	X		
Clayton	X		
Donaldson	X		
Fleming	X		
Frizell	X		
Hoff	X		
Ketch	X		
Moran	X		
Ferraro	X		
Motion by:	Frizell		
Second by:	Fleming		
	9 in favor		
	0 opposed		
	0 absent		
	0 abstain		
Roll Call Vote	Motion carried		

**COMMUNICATION**

None

**PUBLIC**

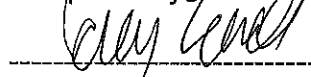
The KEA wished Mr. North luck in his new position.

**MOTION ON ADJOURNMENT**

Motion by Ketch and seconded by Fleming to adjourn this meeting.

Roll call vote: 9 in favor, 0 opposed, 0 absent, and 0 abstain; motion carried.  
Closed the meeting at 7:23p.m.

Respectfully submitted,



Corey Lowell, SFO  
Board Secretary

CJL/bmw  
C: Gerald North  
Administrators  
Board Members