

KEANSBURG BOARD OF EDUCATION
100 PALMER PLACE
KEANSBURG, NJ 07734

REGULAR MEETING MINUTES
September 27, 2016

CALL TO ORDER

I hereby call to order the Regular Meeting of the Keansburg Board of Education, held on September 27, 2016, in the Bolger Middle School Faculty Lounge. Adequate notice for this meeting has been mailed to the Asbury Park Press, filed with the Municipal Clerk of Keansburg, posted on the District website and posted inside the office of the Keansburg Board of Education, 100 Palmer Place, Keansburg, NJ on January 14, 2016.

ROLL CALL

Louise Davis, Interim Board Secretary, called roll at 7:00pm:

Present: Dolores Bartram, Michael Donaldson, Judy Ferraro, Walter Fleming, Patricia Frizell, Christopher Hoff (7:05), Robert Ketch

Absent: Brooke Clayton and Kimberly Kelaher- Moran

Also Present: John Niesz, Superintendent of Schools, and John Bennett, Esq.
and Matt Donohue, Esq.

PLEDGE OF ALLEGIANCE – Led by Connor Smith, Middle School Boy Scout
Number of public present: 24

PUBLIC

None

RESOLUTION AUTHORIZING EXECUTIVE SESSION

BE IT RESOLVED that in accordance with the provisions of the Open Public Meetings Act ("Act"), the Keansburg Board of Education shall conduct a closed executive session pursuant to the Personnel and Legal exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing:

- (1) Personnel
- (2) _____
- (3) _____

It is anticipated that the length of time of this executive session will be 30 minutes and that action will/will not be taken in public after the executive session.

Be it further resolved that the minutes of the executive session will be released when the need for confidentiality in accordance with N.J.S.A. 10:4-12 no longer applies.

MOTION BY: Ketch

SECONDED BY: Frizell

IN: 7:05

OUT: 7:45

EXECUTIVE SESSION RESOLUTION	
MOVED BY	Fleming
SECONDED BY	Donaldson
AYE	7
NAY	
ABSTAIN	

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BS-01 APPROVAL OF MINUTES

Motion by Bartram and seconded by Frizell to approve the following minutes:

Special Meeting – August 18, 2016 and August 30, 2016

Roll Call Vote: 7 in favor, 0 opposed, 0 absent, 3 abstain, motion carried

The Superintendent of Schools recommends positive action on the following items:

PERSONNEL:

A. RESIGNATION – STAFF

Approve the following resignation, as submitted:

McAvoy, Anne Secretary Efft. 10/21/16 or sooner

B. NON PROFESSIONAL STAFF – EMPLOYMENT – 2016-2017

Approve the following individual for the position and salary indicated for the 2016-2017 school year:

DeSantis, Ashley^ Teacher Assistant (AA-1) \$21,791.00 JC
15-190-100-106-20

^On an emergent basis

C. TRANSFERS – PROFESSIONAL STAFF – 2016-2017

Approve the following individual for the position indicated for the 2016-2017 school year:

	<u>From</u>	<u>To</u>
Adam, Diane	Social Worker – OOD/HS	Social Worker – OOD/JC
Donnelly, Nicole	Spanish – HS	Spanish – JC
Feiles, Katie	Behavior Specialist – DIST/JB	Behavior Specialist – DIST/JC
Morfin, Uriel	Spanish – JC	Spanish – HS

D. LEAVE OF ABSENCE – DIST

Approve the following individual be granted a Maternity Leave of Absence beginning September 8, 2016 returning January 3, 2017 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

Konior, Theresa

Approve the following individual be granted a Maternity Leave of Absence beginning December 2, 2016 returning April 4, 2017 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

White, Jessica

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E. ESL PRESENTERS - 2016-2017 - DIST

Approve the following individuals to provide a state required presentation to parents for the 2016-2017 school year, at 35.00 per hour for 2 hours, not to exceed \$70.00 each:

Cirillo, Judith
Dolan, Amy
Hastenstab, Jennifer
Milhomens, Amanda
Miragliotta, Nicole
Account #: 11-240-100-101-80

F. CHORUS AFTER SCHOOL PROGRAM – 2016-2017- JC

Approve the following individual for the position of After School Chorus Teacher for the 2016-2017 school year at a rate of \$35.00 per hour, for 30 hours, not to exceed \$1,050.00 total:

Novembre, Timothy
Account #: 15-401-100-100-20

G. AFTER SCHOOL ACTIVITIES – TEACHER ASSISTANT - JB

Approve the following individual to attend the after school activities with a student for the 2016-2017 school year, at \$19.03 per hour for 2 hours and 45 minutes per day, 5 days per week, not to exceed \$10,210.20 total:

Catena, Norma Jean
Account #: 15-421-100-106-10

H. WALKING SCHOOL BUS VOLUNTEER – JB

Approve Bolger faculty to walk with students to school from a central location in town at 7:15am. This will occur once a week with no cost to the district. Staff hours will be 7:15am to 2:15pm for that day.

I. KEANSBURG AFTER SCHOOL PROGRAM – (KAP) – 2016-2017 – DIST

Approve the following individuals for the position and salary listed in the Keansburg Afterschool program from September 1, 2016 through June 30, 2017 at \$35.00 per hour:

Site Coordinator (Split)

Petrocelli, Luciana 224 hours not to exceed \$7,840.00

Substitute Site Coordinator

Murphy, Lauri \$35.00 per hour as needed

Account #: 20-095-200-100-60

Approve the following individuals for the position and salary listed in the Keansburg Afterschool Program from September 12, 2016 through December 21, 2016:

Substitute Teachers

Norma Jean Catena \$35.00 per hour as needed.

Account #: 20-095-100-100-60

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Student Teaching Assistant

Hedden, Brenda \$8.38 per hour, 96 hours, not to exceed \$804.48
Account #: 20-095-100-100-60

J. DISTRICT MENTORSHIP PROGRAM - 2016-2017

Approve the following individuals as mentors for the district mentorship compliant with TEACHNJ at the rate of \$35.00 per hour for 10 hours, not to exceed \$350.00 each:

Acconzo, Danielle
Corey, Jeanne
DeFilippo, Geraldine
Longo, Cynthia
Petrocelli, Luciana

K. FAMILY FRIENDLY CENTER – 2016-2017 - PM

Approve the following individual for the position and salary listed in the above program from September 19, 2016 to December 16, 2016 at \$35.00 per hour:

Teacher

Sciacca, Nicole 15 hours not to exceed \$525.00
(Replaces H. Wieczerszak)
Account #: 20-432-100-100-40

L. ADVISOR POSITION – 2016-2017 - HS

Approve the following individual for the position and salary indicated for the 2016-2017 school year:

Lopez, Deanna Yearbook Advisor – Production \$4,947.00
(Replaces N. Donnelly)
Account #: 15-402-100-100-40

M. COACHING POSITIONS – 2016-2017 - JB

Approve the following individuals for the position and salary indicated for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Hoff, George	7/8 Basketball Coach - Girls	\$5,333.00
Morfin, Uriel	7/8 Wrestling Coach	\$5,333.00
Reid, James	7/8 Assistant Wrestling Coach	\$4,087.00
Rossi, Nicole	7/8 Cheerleading Coach - Basketball	\$4,118.00
Sigrist, Andrew	7/8 Basketball Coach - Boys	\$5,333.00

Account #: 15-402-100-100-30

N. COACHING POSITIONS – 2016-2017 - HS

Approve the following individuals for the position and salary indicated for the 2016-2017 school year:

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<u>Name</u>	<u>Position</u>	<u>Salary</u>
Bigelow, Shane	Assistant Wrestling Coach	\$6,171.00
Bird, John	Weight Room Monitor (Winter)	\$2,911.00
Book, Jonathan	Head Basketball Coach-girls	\$8,589.00
Coleman, Ray	Head Bowling Coach-boys	\$4,468.00
Corrao, Danielle	Head Cheer Coach-Basketball	\$4,246.00
DeTalvo, Chris	Head Wrestling Coach	\$8,589.00
Gallagher, Brian	Assistant Boys Basketball Coach	\$6,171.00
Ince, Justine	Head Bowling Coach-Girls	\$4,468.00
Keelen, Ashley	Assistant Girls Basketball Coach	\$6,171.00
McCarthy, James	Head Basketball Coach-boys	\$8,589.00
Wombough, Jason	Assistant Wrestling Coach	\$6,171.00

Account #: 15-402-100-100-40

Also approve Professional Orthopedic Associates as the team orthopedic physicians and they be present at all home varsity football games for Fall 2016 at no cost to the district.

O. VOLUNTEERS - HS

Approve the following individuals as volunteers for the 2016-2017 school year, at no cost to the district:

DeTalvo, Kimberly	Weight Room
Mangels, Stephen	Wrestling Team
McCarthy, James	Weight Room/Auxiliary Gym
O'Keefe, Thomas	Football Team
Thornton, John	Wrestling Team

P. KEANSBURG PARENT ADVISORY COMMITTEE COORDINATORS - 2016-2017

Approve the following individuals for the position and salary indicated for the above program from September 28, 2016 to June 30, 2017 not to exceed a total of \$7,000.00:

Alvarado, Suzanne	\$48.75 per hour	not to exceed \$3,500.00
Feiles, Katie	\$57.53 per hour	not to exceed \$3,500.00

Account #: 11-000-219-104-80

Q. AFTER SCHOOL PARENTING PROGRAM FACILITATORS - 2016-2017

Approve the following individuals for the position and salary indicated for the above program from October 3, 2016 to June 30, 2017 not to exceed 10 hours each per month:

Feiles, Katie	\$57.53 per hour	not to exceed \$5,177.70
Wieczersak, Heidi	\$61.65 per hour	not to exceed \$5,548.50

Account #: 11-000-219-104-80

R. WORKFORCE INVESTMENT BOARD – STUDENTS - 2016-2017

Approve the following student to receive employment at the rate of \$8.50 per hour for up to 300 hours from September 1, 2016 to September 30, 2017 Students will be trained and placed at one of the chosen sites indicated below.

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<u>Student</u>	<u>Site</u>	<u>Working with Children</u>
Marcus, Anijah	Bayside Manor/KAP	No
Mendez, Azalea	FFC	Yes
Nieves, Annette	Bayside Manor	No
Salvato, Ashley	Law Offices of Ray Osterbye	No
Vargas, Julissa	St. Ann's Daycare	Yes

*Pending DOL WIA approval Account #: 20-084-100-101-40

S. INTERNSHIP – DISTRICT

Approve the following individual to complete their internship in the area of Special Education Administration with Michael Botti beginning October 2016 to December 2016. Hours will be completed outside of contracted hours:

Feiles, Katie

T. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

TBD	Niesz, John & Others TBD	Special Services Academy/Monmouth University Special Services Academy	\$ 300.00
TBD	Niesz, John & Others TBD S	Superintendent's Academy/Monmouth University Superintendent's Academy	\$ 350.00
10/11, 1/17, 3/7	Niesz, John	NJASA Superintendent's Institute	\$ 399.00
10/25- 10/27	Castles, Daniel	NJ School Boards Workshop	\$ 500.00

GENERAL:

1. IN-STATE TRIP LOCATION LIST – 2016-2017

Approve the master School Trip List for in-state locations for the 2016-2017 school year, as submitted:

Ref. Exhibit #1

2. OUT-OF-STATE TRIP – DIST

10/7 JC Staten Island Zoo, Staten Island, NY. 1st grade to tour zoo. 8:45am – 2:30pm.

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3. JOB DESCRIPTION – DIST

Adopt the following job descriptions, as submitted:

District Director of Operations, Curriculum & Instruction, State and Federal Programs
Principal of Curriculum and Instruction
Principal, Pre-Kindergarten/Preschool

Ref. Exhibit #2

4. POLICY – 1ST READING – DIST

Approve the following policy, as submitted:

1140 Affirmative Action Program - revised
1523 Comprehensive Equity Plan - revised
1530 Equal Employment Opportunity - revised
1550 Affirmative Action Program for Employment and Contract Practices/
Employment Practices Plan - revised
2220 Adoption of Courses – revised
2610 Educational Program Evaluation - revised
2260 Affirmative Action Program for School and Classroom Practices - revised
2411 Guidance Counseling - revised
2423 Bilingual and ESL Education – revised
2622 Student Assessments - revised
5750 Equal Educational Opportunity - revised
5755 Equity in Educational Programs and Services – revised

Ref. Exhibit #3

5. REGULATION – 1ST READING – DIST

Approve the following regulations, as submitted:

1530R Equal Employment Opportunity Complaint Procedure - revised
2200R RCurriculum Content - revised
2411R Guidance and Counseling - revised
2423R Bilingual and ESL Education - revised

Ref. Exhibit #4

6. JUNIOR/SENIOR PROM – 2016-2017 - HS

Approve the Junior/Senior High School Prom to take place on June 1, 2017 at the Doubletree Hotel, Tinton Falls, NJ.

7. 2016-2017 SCHOOL CALENDAR REVISION – DIST

Approve the revised 2016-2017 School Calendar, as submitted:

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Add: November 16, 2016 Evening parent Conferences – HS

Delete: November 18, 2016 Evening Parent Conferences – HS

Ref. Exhibit #5

8. SCHOOL HOURS – REVISED – JC

Approve the following revised hours for the J. C. Caruso School staff:

Staff: 7:50am to 2:50pm

9. OPEN GYM - HS

Approve the District Wrestling Program to open the auxiliary gym for wrestling during the week from 4:00pm-6:00pm (when available) at no cost to the district. The program would also be open to the Bolger Middle School students.

10. DISTRICT MENTORING PLAN STATEMENT OF ASSURANCE – 2016-2017

Approve the submission of the above statement of assurance to the NJ Department of Education stating we have met the expectations of the program for the 2016-2017 school year.

11. MEMORANDUM OF AGREEMENT – PREVENTION FIRST – LIFESKILLS TRAINING (LST) – 2016 217

Approve the Memorandum of Agreement between the Keansburg School District and Prevention First. Prevention First will be implementing evidence based LifeSkills Training for youth at risk in Keansburg.

12. COURSE ADOPTION – DIST

Approve the adoption of the New Jersey History Class for the High School.

13. CURRICULUM APPROVAL - DIST

Approve the adoption of the following curricula for the 2016-2017 school year:

District SAC

Drama Arts – High School

Creative Writing – High School

Life Skills – High School

New Jersey History – High School

Ref. Exhibit #6

14. WIOA GRANT SUBMISSION - 2016-2017 - HS

Approve the submission of the WIOA Grant for the 2016-2017 School Year in the amount of \$52,591.00. The grant program runs from October 1, 2016 to September 30, 2017 to serve 20 In-School Youths.

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15. 21ST CENTURY COMMUNITY LEARNING CENTER PROGRAM (KAP) IDEA
SUPPLEMENTAL FUNDS – GRANT SUBMISSION – 2016-2017 – JB

Approve the submission of the Supplemental IDEA Grant for the purposes described in the application, in the amount of \$35,000.00 for the 2016-2017 school year.

16. PLANNED PARENTHOOD OF CENTRAL NJ – MEMORANDUM OF AGREEMENT - 2016-2017 - SBYSP – HS

Approve the Memorandum of Agreement between the Keansburg School District's School Based Youth Services Program and Planned Parenthood of Central and Greater Northern New Jersey for the purposes of delivering evidenced-based pregnancy and STI prevention/positive youth development programs.

17. SPECIAL NEEDS TUITION - 2016-2017

Approve the following students to attend the school / program indicated for the 2016-2017 school year:

STUDENT ID	D.O.B.	CLAS S.	PLACEMENT	START DATE	PRIVATE/ PUBLIC	TUITION
8743559963	10-20-98	N/A	MOESC Choices	9-6-16	Public	21,930.00
3365171536	10-17-97	OHI	Waters & Sims	9-1-16	Private	11,475.00
7564069448	12-26-07	MD	Harbor School	9-7-16	Private	52,770.60
8122433796	5-5-99	OHI	Coastal Learning Ctr.	9-7-16	Private	52,120.64
7482403889	5-21-09	Aud. Imp.	Summerfield School/Nept.	9-12-16	Public	53,500.05
4668776913	11-1-02	OHI	Coastal L.C.	9-19-16	Private	\$278.72 per diem

Account #: 11-000-100-566-80 Private

Account #: 11-000-100-562-80 Public

18. MONMOUTH COUNTY VOCATIONAL – REGULAR EDUCATION - 2016-2017

Approve the following students to attend the vocational school indicated on a tuition basis for the 2016-2017 school year:

Academy of Allied Health \$6,240.00 per student

Student ID #	D.O.B.
Not available	12-30-01
6129320621	4-12-99

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Academy of Law & Public Safety \$6,240.00 per student

Student ID #	D.O.B.
8343609786	10-13-00
6038658626	8-17-99
7268388470	10-30-98
5168644052	1-25-99
6158994655	11-27-98
1025013638	5-17-99
6726184963	3-2-99

Biotechnology High School \$6,240.00per student

Student ID #	D.O.B.
3033131883	4-17-00
3459177541	4-27-99

Communications High School \$6,240.00 per student

Student I.D. #	D.O.B.
9619733218	9-22-00

High Technology High School \$6,240.00 per student

Student I.D. #	D.O.B.
4297758717	11-28-01
3770839190	1-27-99

Marine Academy of Sci. & Tech. \$6,240.00 per student

Student I.D. #	D.O.B.
3219584556	12-22-00
8022031930	6-21-01
5913412081	12-13-99
6798646562	3-4-99

Account #: 11-000-100-563-80

Monmouth County Vocational – Regular / Special Education 2016-2017

Approve the following students to attend the program indicated for the 2016-2017 school year:

Career Center \$5,400.00 per student

Student I.D. #	D.O.B.
6169702597	12-9-99
9965966203	9-7-01
5362787186	12-29-98
9350778394	3-14-00
1841023147	2-28-00
3389460624	3-12-00
7656963243	9-7-01
7291890500	12-27-99

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Shared Time \$840.00 per student

Student I.D. #	D.O.B.	Program
7556807990	6-16-99	Marine Eng.
9043526997	2-28-99	Culinary Arts
5003231266	7-6-00	Culinary Arts
1460027661	4-24-99	Culinary Arts
9554512254	10-9-00	Culinary Arts
1205905010	3-21-99	Dental Assist.
1739790360	2-19-00	Cosmetology
2985056522	6-7-00	Cosmetology
3636682033	11-14-00	Cosmetology
8029932031	10-28-99	Cosmetology
3518225928	8-25-00	Cosmetology
5132961934	8-21-00	Cosmetology
6274114527	11-3-99	Allied Health
7839920021	10-9-98	Patient Care

Class Academy \$5,920.00 per student

Student I.D. #	D.O.B.
9283559527	8-26-00
8805353792	3-31-99

Account #: 11-000-100-563-80 Regular Education
Account #: 11-000-100-564-80 Special Education

19. HOME INSTRUCTION - 2016-2017

Approve the following student to receive home instruction for the 2016-2017 school year:

STUDENT ID	H.I.#	GR	REASON	TUTOR	START	END
6156678584	1	2	Medical	Aquilino	9-6-16	6-22-17
4902117289	2	11	Admins.	Pending	9-6-16	T.B.D.

Account #: 11-150-100-101-80 Employee
Account #: 11-150-100-320-80 Outside

ADDENDUM:

A1. TRANSFERS – PROFESSIONAL STAFF – 2016-2017

Approve the following individual for the position indicated for the 2016-2017 school year:

	<u>From</u>	<u>To</u>
Adamo, Carrie Eff. 9/26/16	Guidance Counselor – HS	Preschool - JC

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A2. LEAVE OF ABSENCE – DIST

Approve the following individual be granted a Maternity/Child Care Leave of Absence beginning December 12, 2016 returning April 18, 2017 using allowable sick days followed by unpaid leave. This leave will be deducted from her entitlement under FMLA/NJMLA:

Weitzell, Deanne

A3. COMMUNITY CLEAN OUT DAY – PM

Approve a community clean out day of the Port Monmouth Road School on October 22, 2016 from 8:00am to 10:00am.

A4. SIDEBAR AGREEMENT - KEA – 2016-2017 – DIST

Whereas, the Keansburg Board of Education, hereinafter referred to as the "Board" and the Keansburg Education Association, hereinafter referred to as the "KEA" have entered into a collective bargaining agreement beginning from July 1, 2016 through June 30, 2017; and NOW, THEREFORE, BE IT AGREED:

ARTICLE XIV – TUITION REIMBURSEMENT AND TRAINING

C3. Reimbursements will be made pursuant to the following schedule:

If all materials required in C.2 are received by July 15, 2017, reimbursements shall be made on the July 2017 bills list for courses completed from July 1, 2016 – June 30, 2017.

A5. CRISIS MANAGEMENT PLAN – 2016-2017 – DIST

Approve the Keansburg School District's Crisis Management Plan for the 2016-2017 school year as submitted:

Ref. Exhibit #:7

A6. OBSERVATION – DIST

Approve the following student be permitted to complete her student observation:

Montclair

<u>STUDENT</u>	<u>TEACHER</u>	<u>SCHOOL</u>	<u>SEMESTER</u>
Dowd, Katharine	Meghan Daley / Lauren Johnson	Joseph Caruso School	Fall 2016 – 3hrs.

A7. PROFESSIONAL DEVELOPMENT COSTING \$150.00 OR ABOVE

Approve attendance at the workshops as listed below at the costs indicated. Travel is directly related to and within the scope of the current responsibilities of the listed employees, is critical to the instructional needs of the district, will improve the participant's skills and knowledge, or further the efficient operations of the district. The costs associated with attendance are statutorily authorized travel expenditures and are within the annual maximum travel expenditure amount of the district:

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10/11	Mira, Danielle	AENJ Art Conference	\$ 238.00
10/28	Book, Jonathan	Conference on Reading & Writing	\$ 191.00
	Josselyn, Karen	Conference on Reading & Writing	\$ 198.00
11/22	Lufrano, Dana	STEM Learning in your Classroom	\$ 245.00
2/2/17	Feiles, Katie	Annual Autism Conference	\$2,045.00

Superintendent's Report

Personnel: A through T			
General: 1 through 19			
Addendum: A1 through A7			
	Yes	No	Abstain
Bartram	X		
Clayton			
Donaldson	X		
Fleming	X		
Frizell	X	X – on "M" Nicole Rossi	
Hoff	X	X – on "M" Nicole Rossi	X – on "M" George Hoff
Ketch	X		
Moran			
Ferraro	X		
Motion by:	Fleming		
Second by:	Bartram		
Roll Call Vote	6 in favor 2 opposed 2 absent (Clayton and Kelaher-Moran) 1 abstain Motion carried		

BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR'S REPORT

BS-02: RECEIPT AND ACCEPTANCE OF JULY SECRETARY'S AND TREASURER OF SCHOOL MONIES REPORTS

Recommend the receipt of the Board Secretary's and Treasurer of School Monies Financial Reports as of July 31, 2016 be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10(c)3 that no major account or fund has been over expended as of July 31, 2016 based upon the Board Secretary's Certification and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BS-03: RATIFICATION OF BILLS PAID AND CHECKS ISSUED PRIOR TO A BOARD MEETING

Recommend that the Board of Education ratify the bills paid and checks issued prior to the board meeting in accordance with Board Policy 6470 in the amount of \$903,600.22

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BS-04: RATIFICATION OF BILLS PAID AND CHECKS ISSUED AT THE BOARD MEETING

Recommend that the Board of Education approve the bills paid and checks issued at the board meeting in the amount of \$435,891.63.

BS-05: RATIFICATION OF APPROPRIATION TRANSFERS PRIOR TO A BOARD MEETING - NONE

BS-06: RATIFICATION OF PAYROLL SERVICES RENDERED Recommend that the Board of Education ratify the salary checks issued for the August 30, 2016 payroll in the amount of \$200,175.00 and the September 15, 2016 payroll in the amount of \$1,013.940.14

BS-07: ATTENDANCE AT NJSBA/NJASA/NJASBO WORKSHOP

Approve attendance of the following administrators at the New Jersey School Boards Association Workshop on October 25, 2016 through October 27, 2016 in Atlantic City at the cost of \$87 per night lodging plus occupancy fee and resort tax, mileage at \$0.31 per mile plus tolls and parking, and meals at the GSA rate of \$160.00 per person, not to exceed total costs of \$500 per person.

Administrators

Louise B. Davis, Interim Business Administrator/Board Secretary
Dan Castles, Staff Accountant

BS-08: QUALIFIED PURCHASING AGENT

WHEREAS, the Public School Contract Law 18A:18A-3 permits a Board of Education the ability to increase and maintain their bid threshold up to \$40,000 and its quotation threshold to \$6,000; and

WHEREAS, N.J.S.A. 18A:18A-3a permits an increase in the Bid Threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, the Keansburg Board of Education desires to continue the bid threshold as provided in N.J.S.A. 18A:18A-3;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Keansburg Board of Education, in the County of Monmouth, in the State of New Jersey, hereby continue its bid threshold of \$40,000 and its quotation threshold of \$6,000 for the 2016-2017 school year authorizing the School Business Administrator/Board Secretary to award contracts up to the bid threshold; and

BE IT FURTHER RESOLVED, that the Superintendent appoints Louise B. Davis, Interim School Business Administrator/Board Secretary, as the Qualified Purchasing Agent for the 2016-2017 fiscal year to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility and accountability of the purchasing activity of the Board of

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Education and sign contracts on behalf of the Board of Education after proper review from the District's general legal counsel; and

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5:34-5.2, the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Louise B. Davis School Business Administrator certification to the Director of the Division of Local Government Services.

BS-09: CONTRACT REVISION – ST. ANN'S PARKING

Recommend that the Board of Education approve/ratify the price increase of \$18,720.00, for a total 2016-2017 Contract at \$112,320.00.

BS-10: WAIVING OBLIGATION TO COLLECT LUNCH FEES – NEW ROAD SCHOOL

N.J.A.C. 6A:23A-18.5 (20)(iii) Approved private school for students with disabilities has not charge students for paid and reduced meals in with the income eligibility criteria established by the Child Nutrition Program as administered by the New Jersey Department of Agriculture except when the private school has received, on an annual basis prior to the start of the fiscal year, school board resolutions from a majority of the school districts that have contracted to send students to the private school to charge students for a reduced and/or paid meal.

The Board Resolution thereby resolves for the 2016-2017 School Year:

6A:23A-18.5 (20)(iii)

[New Road School is not required to charge students for paid and reduced meals in accordance with the income eligibility criteria established by the Child Nutrition Program s administered by the New Jersey Department of Agriculture]

BS-11: TRANSPORTATION CONTRACT WITH SHAMROCK BUS COMPANY FOR CHAMPIONS STUDENTS

Approve a contract with Shamrock Stagecoach, trading as Keyport Auto Body, to transport students attending the Joseph C. Caruso Pre K School, who are enrolled in the Champions Program, as required by the Board, from September 6, 2016 through June 30, 2017. The Contractor will provide one 16 passenger bus for \$125.00 plus \$10.00 for an aide per diem for 180 days, not to exceed \$24,300.00.

BS-12: DEVELOP REQUEST FOR PROPOSAL

Recommend by the Superintendent of Schools, that authority be given the Purchasing Agent to develop a Request for Proposal for Professional Services/ Forensic Audit - 2013-2016 Technology/Maintenance.

BS-13: APPROVAL OF BANK SIGNATURE

Recommend by Superintendent of Schools and Interim Business Administrator to change the bank signatures at Bank of America and New Jersey Cash Management.

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Delete

Add

Corey J. Lowell

John J. Niesz, Superintendent of Schools
Louise B. Davis, Interim School Business Administrator/Board Secretary
Joseph LaRocca, Principal, Joseph R. Bolger Middle School

Board Secretary's Report

BS-02 through BS-13			
	Yes	No	Abstain
Bartram	X		
Clayton			
Donaldson	X		
Fleming	X		
Frizell	X		
Hoff	X		
Ketch	X		X on "BS-11" only
Moran			
Ferraro			
Motion by:	Fleming		
Second by:	Bartram		
	7 in favor 0 opposed 2 absent (Clayton and Kelaher-Moran) 1 abstain		
Roll Call Vote	Motion carried		

COMMUNICATION

The Board received a thank you note from the Keansburg Library Staff regarding the donation of computers.

PUBLIC – NONE

- Christopher Hoff mentioned the Tour de Force was well attended
Reminded everyone the Keansburg PTA Gift Auction is October 15, 2016
Questioned about the 50th Anniversary event, can there be alcohol at event?
- John Bennett responded to Mr. Hoff-
Will need town approval regarding alcohol at the 50th Anniversary in addition to a necessary Board Policy change.
- Christopher Hoff –
Back to School night was well attended
Communication- concerned about the "tone" of message from staff
Caruso opening was amazing – outstanding presentation
Offered \$1.00 for the vacant lot across the street from Caruso School
With athletics starting – there is a time and a place for protesting
Mentioned Mr. George Hoff putting our events on the district Facebook page
Questioned the status of the empty trailer
- Mr. Bennett gave the definition of "Board Member" and the committee system.

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- Christopher Hoff made a motion of "No Confidence" on Walter Fleming and it was seconded by Michael Donaldson
- Walter Fleming responded-
Does not think he is the Board of Education President, he works as a member only
Other people take their egos too seriously
Is questioned by folks and believes this is a character assassination
Wants test scores to increase
Motion is a personal vendetta

Motion of "No Confidence" Walter Fleming			
	Yes	No	Abstain
Bartram	X		
Clayton			
Donaldson	X		
Fleming		X	
Frizell	X		
Hoff	X		
Ketch	X		
Moran			
Ferraro	X		
Motion by:	Hoff		
Second by:	Donaldson		
	6 in favor 1 opposed 2 absent (Clayton and Kelaheer-Moran) 1 abstain		
Roll Call Vote	Motion carried		

- Louise B Davis thanked the Board for the opportunity to serve as Interim Business Administrator for the District.
- Mr. Ketch thanked EMS regarding the emergency drill
- Dolores Bartram mentioned Homecoming Game on October 15, 2016
- John Niesz thanked Connor Smith and KEA and the KAA for the signage at Caruso School and a successful school opening.
On October 12, 2016 there will be a District Vision meeting

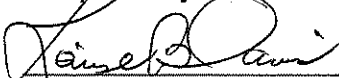
MOTION ON ADJOURNMENT

Motion by Frizell and seconded by Donaldson to adjourn this meeting.

Roll call vote: 7 in favor, 0 opposed, 2 absent, and 0 abstain; motion carried.

Closed the meeting at 8:37pm

Respectfully submitted:



Louise B Davis
Interim Business Administrator/
Board Secretary
lbd/bmw
C: John Niesz
Administrators
Board Members